

Director, Internal Audit - Quality & Remediation

Job ID

393592BR

Jul 19, 2024

Switzerland

Summary

The Director, Internal Audit (IA), Quality and Remediation - Remediation will lead and manage the remediation process for identified high risks and mitigation areas, identified during audits on a global scale. Working closely with markets and functions to develop and implement effective remediation plans for high risk and works in close collaboration with the second line functions. Ensuring that all audit work aligns with International Internal Audit (IIA) standards, internal policies, and procedures. Supporting the IA tool journey to enhance data analysis, data quality, and enable advanced analytics, working with the other teams in Audit Excellence and Operation.

About the Role

Your responsibilities include, but not limited to:

- Develop and implement a robust quality assurance program to ensure all internal audit activities align with IIA standards, regulatory requirements, and organizational policies.
- Collaborate with internal stakeholders to integrate quality assurance principles into the auditee life cycle.
- Actively support the integration of audit processes into internal tools to enhance data analysis and data quality.
- Manage and lead the remediation process for risks and mitigation areas identified during audits in close collaboration with the second lines.
- Work closely with markets and functions to develop and implement effective remediation plans.
- Provide guidance and support designing and implementing controls, emphasizing integration with internal tools for data analysis.
- Support the integration of audit processes into internal tools to facilitate data analysis, data quality, and advanced analytics. Provide training and guidance to team members on leveraging internal tools for enhanced audit processes.
- Drive continuous improvement initiatives within the IA department, focusing on integrating audit processes with internal tools for advanced analytics.
- Implement feedback mechanisms and lessons learned from audits to inform process improvements and training needs.
- Foster a culture of excellence and commitment to quality and technological advancement within the team.
- Collaborate with internal stakeholders, including markets and functions, to understand their unique challenges and ensure effective integration of quality assurance, remediation efforts, and internal tools.
- Provide updates to leadership on the status of remediation activities and overall quality assurance initiatives.

Key Requirements:

- Advanced degree or certification in Internal Audit, Quality Assurance or a related field.
- Proficiency in English required.
- Demonstrated experience in Internal Audit quality assurance and remediation within the pharmaceutical or healthcare industry.
- In-depth knowledge of IIA standards, regulatory requirements, and internal audit best practices.
- Strong communication, leadership, and interpersonal skills.
- Proven ability to collaborate with cross-functional teams and influence positive change.
- In-depth understanding of internal audit methodologies, industry compliance standards, and regulatory requirements.
- Demonstrated project management skills and attention to detail.

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Division

Corporate

Business Unit

Corporate

Location

Switzerland

Site

Basel (City)

Company / Legal Entity

C010 (FCRS = CH010) Novartis International AG

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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