

FRA Specialist

Job ID
REQ-10005200
May 22, 2024
Israel

Summary

The FRA Specialist supports the Accounts Receivables and the process of reports to tax authorities (VAT, ITA, 856) within the FSC, ensuring its quality and effectiveness. Moreover he/she secures company assets by applying tight controls in the financial transactions, while providing accurate financial information and has deep understanding of processes and the ability to follow a structured process and collaborate with all stakeholders.

About the Role

About position:

The FRA Specialist supports the Accounts Receivables and the process of reports to tax authorities (VAT, ITA, 856) within the FSC, ensuring its quality and effectiveness. Moreover he/she secures company assets by applying tight controls in the financial transactions, while providing accurate financial information and has deep understanding of processes and the ability to follow a structured process and collaborate with all stakeholders.

Major accountabilities:

- Experienced in Order to Cash process and activities (Accounts receivable)
- Ability to work independently and support other functions within the finance and accounting unit.
- Support with month, quarter, and year-closing procedures.
- Provides excellent services with a clear customer-oriented attitude and escalates exceptions.
- Manage account receivables processes: including invoicing, billing, collection and aging analysis.
- VAT and ITA reporting, recording and balance reconciliations.
- Managing Intercompany balances settlement.
- Corresponds to internal and external inquiries in English and Hebrew.
- Ability to work effectively as part of a FSC team.
- Ability to take initiative and work with limited supervision.
- Ensure compliance with Novartis Accounting Manual (NAM), Novartis Financial Controls Manual (NFCM) and regulatory requirements.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Key Requirements:

- Accountant certified 1-2. Advantage for Accountant certified 3
- proficiency in Hebrew and English (both written and spoken)
- At least 3 years of bookkeeping experience.
- Demonstrated ability to work optimally in a multi-national, matrix organization.
- Consultancy a plus.
- SAP R3 knowledge
- Profound communication skills, leadership exposure
- Proficient in Excel.
- Advantage - Deep professional knowledge and experience in bookkeeping

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

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<https://talentnetwork.novartis.com/network>

Division

Finance

Business Unit

CTS

Location

Israel

Site

Israel

Company / Legal Entity

IL04 (FCRS = IL004) Novartis Israel

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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representative of the patients and communities we serve.

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