

Sample management and Logistics Specialist (M/F/D)

Job ID
REQ-10008859
Jun 24, 2024
Austria

Summary

Associate Expert Science & Technology – Sample management and Logistics (m/f/d), LOCATION: Schafftenau, Austria, #LI Hybrid Do you have excellent attention to detail? Are you a Team Player? Do you enjoy working in a fast paced but fun environment? If so, this could be the role for you. We do not require a scientific or technical background for our Sample Management & Logistics team members, but any experience of logistical work or sample management/sorting would be beneficial. Any experience working in a regulated environment or completing documentation would also be beneficial but definitely not essential. Novartis provides millions of patients with life saving treatments and this is an opportunity for you to make a real difference even if you don't have a scientific or technical background.

About the Role

Your key responsibilities

Your responsibilities include, but are not limited to:

- Planning, executing and documenting sample management, logistics and shipping activities in a Good Manufacturing Practice (GMP) regulated environment.
- Managing stability studies and other analytical samples such as reference standards
- Organizing the sending, receiving, and distribution of analytical samples to internal or external recipients
- Documenting and monitoring of warehouse and distribution activities
- Operating and monitoring of storage facilities (cold rooms, freezers, refrigerators, climate cabinets)

Please take a look at this video for more information: <https://www.youtube-nocookie.com/embed/ggbnzRY9z8w>

Please note: This is a non-scientific role and may not suit anyone looking for a lab or research based position.

What you'll bring to the role

- Training at Handelsakademie (HAK), completed training in the economic/chemical field or comparable training. (Any experience of logistics or sample management will be considered)
- Fluent in German and English
- Flexible, pragmatic and goal-oriented working style
- Team-oriented and open personality

Desirable requirements

- Experience working in a GMP-regulated environment would be advantageous but not essential.
- Knowledge of Systems, Applications and Products in Data Processing (SAP) and Lab Information Management Software (LIMS) tools would be advantageous but not essential.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 37,756.32/year (on a full-time basis). The actual salary will be significantly higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies.

We are open for part-time and job-sharing models and support flexible and remote working where possible.

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive working environment and diverse teams, representative of the patients and communities we serve.

Adjustments for Applicants with Disabilities:

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Division

Development

Business Unit

Innovative Medicines

Location

Austria

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regulär

Shift Work

No

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Unterstützungen für BewerberInnen mit Behinderungen

Wenn Sie aufgrund einer Erkrankung, einer körperlichen Behinderung oder eines neurodiversen Zustandes eine Unterstützung bei verschiedenen Teilen des Rekrutierungsprozesses benötigen, wenden Sie sich bitte an disabilities.austria@novartis.com und teilen Sie uns die Art Ihrer Anfrage sowie Ihre Kontaktinformationen mit. Unsere Unterstützung umfasst die Beratung zu geeigneten Positionen sowie die Begleitung bei allen Phasen des Bewerbungsprozesses. Das österreichische Gesetz sieht die Möglichkeit vor, die örtliche Behindertenvertrauensperson (BVP) in das Bewerbungsverfahren einzubeziehen. Wenn Sie dies wünschen, teilen Sie uns dies bitte vorab als Vermerk in Ihrem Lebenslauf mit.

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2. <https://www.novartis.com/about/strategy/people-and-culture>
3. <https://talentnetwork.novartis.com/network>

4. https://novartis.wd3.myworkdayjobs.com/de-DE/Novartis_Careers/job/Schaftenau/Sample-management-and-Logistics-Specialist--M-F-D-_REQ-10008859
5. <mailto:disabilities.austria@novartis.com>
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