

# Supply Chain Project Lead

Job ID  
REQ-10009829  
Jun 03, 2024  
USA

## Summary

The Project Lead, provides support to the Supply Chain team and Durham site on cross-functional initiatives and projects. Reports to the site AD, Supply Chain, Global Launch. We are unable to offer relocation for this role so please ensure you are able to work from this location.

## About the Role

### Responsibilities:

- Works closely with Supply Chain or Site Leaders to develop project plans, risk mitigation strategies, and project timelines and milestones.
- Interfaces with functional leads including Supply Chain, Engineering, Manufacturing, Quality Control, and Quality Assurance to ensure timely completion of deliverables and aligned timelines.
- Adheres to overall project strategies determined by SC functional leads or by Site leadership team.
- Implements project management change practices.
- Tracks and reports on project related metrics and actions.
- Leads or supports project team meetings with site project leaders and ensures project team members are clear on objectives, deliverables, and action items
- Reports on project status identifying, escalating, and tracking issues and risks. May propose solutions and opportunities as they arise.
- Interfaces with cross-functional project team members to follow-up on assigned action items.
- Initiates change records for GMP relevant projects, such as new market launches.

### Requirements:

- B.S. degree in supply chain, engineering, science, business, or other relevant degree.
- 4-6 years of relevant experience with experience in a cGMP environment.
- PMP certification desired.
- SAP ERP experience strongly preferred.
- Ability to work in a fast-paced role within a cross functional project team.
- Strong technical, project management, and PowerPoint presentation skills.
- Strong interpersonal skills and attention to detail.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us!

Learn more here:

<https://www.novartis.com/about/strategy/people-and-culture>.

The pay range for this position at commencement of employment is expected to be between \$85,000 and \$132,000 annual; however, base pay offered may vary depending on multiple individualized factors, including market location, job-related knowledge, skills, and experience. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors. You can find everything you need to know about our benefits and rewards in the Novartis Life

Handbook. <https://www.novartis.com/careers/benefits-rewards>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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### **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division

Operations

Business Unit

Innovative Medicines

Location

USA  
Site  
Durham  
Company / Legal Entity  
U473 (FCRS = US473) Novartis Gene Therapies  
Functional Area  
Technical Operations  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

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