

# Vodja kontrole kak. razvoja bio. zdravil (m/ž/d) / Assoc Dir Analytical Operations SI (m/f/d)

Job ID  
REQ-10011638  
Jul 12, 2024  
Slovenia

## Summary

Mengeš #LI-Hybrid We are looking for Associate Director Bioanalytics, who will take over the role of building and managing new bioanalytical team within the Analytical Operations SI, TRD Mengeš, with responsibility of implementing bioanalytical strategies in GMP environment, enabling release of our products for clinical phase studies. If you are seeking a challenging yet rewarding opportunity where you can make a significant impact, we encourage you to submit your application. Join our team of passionate individuals who are dedicated to pushing boundaries and shaping the future.

## About the Role

### Key Responsibilities:

Main activities:

- Driving build up and ramp up of a new team, implementing key knowledge, expertise and processes to enable bioanalytical strategy.
- Developing and motivating people, enabling their performance, integrating the team into Analytical Operations SI and into broader business environment.
- Understanding mechanism of action of therapeutic proteins to offer guidance and mentorship to senior experts and laboratory colleagues in the team.
- Assuring implementation and validation of various bioanalytical methods in GMP environment, assuring testing for release and stability purposes according to project timelines.
- Understanding requirements and preparation of registration documentation for various markets.
- High level of integrity and proactive collaboration within local and global teams.
- High level overview of activities in the team. Involvement in demand/capacity and financial planning.
- Ensuring compliance of activities with quality standards (GMP), safety standards (HSE) and other Novartis standards.

### Essential Requirements:

- Doctoral (or masters) degree in the relevant natural science with excellent knowledge in cell biology, biochemistry and development.
- Excellent communication, team and leadership skills.
- Functional knowledge of English.

### Desirable Requirements:

- Knowledge of GxP would be highly desirable.
- Project management and change management skills.

- Experience working on mammalian cell lines.

We are looking for responsible, objective-driven candidates who value collaboration, teamwork and are open to new challenges and expanding their knowledge and expertise.

We offer permanent contract, with 6 month of probation period for development projects, work in a dynamic environment, knowledge and experience sharing within the global Novartis system.

You are kindly invited to submit your application in English language, including CV by 8th of July 2024.

### **Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive in Slovenia:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

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For Slovenia:

Lokacija: Mengeš#LI-Hybrid.

Iščemo vodjo sodelavcev Bioanalitike, ki bo prevzel vzpostavitev in vodenje novega bioanalitskega tima v okviru Analitskih Operacij SI, TRD Mengeš. Odgovoren bo za implementacijo bioanalitske strategije v GMP okolju, ki bo omogočala sproščanje končnih izdelkov za fazo kliničnega preizkušanja.

Če iščete izzivov polno, a hkrati nagrajujočo priložnost, kjer lahko ustvarite pomemben vpliv, vas vabimo, da oddate svojo prijavo. Pridružite se naši ekipi strastnih posameznikov, ki so predani premikanju meja in oblikovanju prihodnosti.

### **Vaše ključne odgovornosti:**

- Vodilna vloga pri vzpostavitvi novega tima ter uvedba ključnega znanja, ekspertize ter procesov, skladno z bioanalitsko strategijo.

- Rast in razvoj ljudi, sposobnost motivacije sodelavcev, ter integracijo tima v okviru Analitskih operacij SI ter v širšem poslovnem okolju.
- Razumevanje mehanizma delovanja terapevtskih proteinov, usmerjanje in mentorstvo vodilnim strokovnjakom ter sodelavcem v laboratoriju.
- Zagotavljanje uvedbe in validacij različnih bioanalitskih metod v GMP okolju, testiranje za namen sproščanja in stabilnosti skladno s projektnimi časovnicami.
- Poznavanje zahtev in priprava registracijske dokumentacije za različne trge.
- Visoka stopnja integritete in proaktivnega sodelovanja z lokalnimi in globalnimi timi.
- Zagotavljanje pregleda nad aktivnostmi v timu. Sodelovanje pri načrtovanju potreb/kapacit v timu in pri finančnem načrtovanju.
- Zagotavljanje skladnosti s standardi kakovosti (GMP), standardi varnosti (HSE) in drugimi standardi podjetja Novartis.

### **Vaš doprinos k delovnem mestu:**

- Vaš doprinos k delovnem mestu:

Doktorat (ali magisterij) ustrezne naravoslovne smeri z odličnim znanjem na področju celične biologije, biokemije in razvoja.

- Odlične komunikacijske, timske in vodstvene sposobnosti.
- Aktivno znanje angleškega jezika.

Zaželene zahteve:

- Poznavanje GxP okolja.
- Projektno vodenje in obvladovanje sprememb.
- Izkušnje z delom na sesalskih celičnih linijah.

Pričakujemo odgovorne, komunikativne sodelavce, usmerjene k tinskemu delu in doseganju rezultatov. Sodelavce, ki so pripravljeni sprejemati nove izzive in stremijo k širitvi svojega znanja.

Ponujamo zaposlitev za nedoločen čas, delo v dinamičnem okolju, izmenjavo znanj in izkušenj znotraj družbe Novartis ter redno strokovno izpopolnjevanje.

Prijave z življenjepisom v angleškem in slovenskem jeziku lahko oddate najkasneje do 08.07.2024 preko spletne povezave.

### **Zakaj Novartis?**

Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>

### **Kaj nudimo:**

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

## **Predani smo raznolikosti in vključenosti**

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Pridružite se naši mreži Novartis:** V kolikor se ne prepoznate v zgornjem opisu delovnega mesta, vas vabimo, da se vpišete na spodnji povezavi v Novartisovo bazo talentov saj lahko tako vašo vlogo upoštevamo za podobne pozicije v prihodnosti: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Division

Development

Business Unit

Innovative Medicines

Location

Slovenia

Site

Mengeš

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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## **Accessibility and accommodation**

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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2. <https://talentnetwork.novartis.com/network>
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