

Sourcing Manager US Meeting Congress & Events

Job ID
REQ-10012910
Jul 17, 2024
Mexico

Summary

Location: Mexico City #Hybrid About the Role: You'll be responsible for MC&E in the US. May lead the delivery of individual projects defined as part of the Annual Category Plan; to focus on project delivery with activities including requirements gathering, market analysis, qualifying and selecting suppliers with the relevant Business Partners and stakeholders, as well as non-sourcing projects such as demand management and process improvement.

About the Role

Major accountabilities:

- Implement US category strategy for MC&E; partner with global category leads at site level.
- Supervise the implementation of sourcing plans for the MC&E & deliver MC&E savings targets following engagement in the target setting process.
- Provide input into the overall Category segmentation and identification of key supplier relationships or may directly control purchases with respect to supplier choice, timing and commercial conditions on a local basis.
- Manage strategic MC&E supplier relationships, and implement consistent key performance indicators for the sub-category, and report on suppliers' performance.
- Collect supplier information and feedback from Category teams and Business Partners, and deliver Procurement Balanced Scorecard metrics for MC&E.
- Lead monthly reporting of savings for total MC&E and P&P sub-categories to support MC&E operations team and Procurement KPI.
- Create, apply, complete and reviews major contracts for MC&E and ensure that negotiated contracts are clearly communicated for the sub-category area and that they are consistently applied Manage strategic supplier relationships, and implement consistent key performance indicators for the sub-category, ensuring that any supplier performance risks and issues are resolved on a timely basis to end-user satisfaction

Minimum Requirements:

- Proven experience creating and implementing highly complex regional contracts
- Strong knowledge of Procurement process
- Strong and effective written and verbal communications (English)
- Strong experience managing strategic category supplier relationships.
- Knowledge of the category (preferred)
- Proficient English

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Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Procurement

Job Type

Full time

Employment Type

Regular

Shift Work

No

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