

# Associate Director Drug Product Development Sciences (f/m/d) / Vodja razvoja končnih izdelkov bioloških zdravil (ž/m/d)

Job ID  
REQ-10015357  
Jul 23, 2024  
Slovenia

## Summary

In Technical Research and Development (TRD) of Biologics in Mengeš in Novartis Slovenia we are looking for an Associate Director of Drug Product Process Development. As Associate Director / Group Head Drug Product Sciences, you will lead a local Biologics Drug Product Sciences Development team, including management of capabilities and resources planning. We are looking for candidates with good communication skills and team spirit, who are result driven and open for new challenges in a global, cross-functional environment. You are kindly encouraged to submit your application by 16 August 2024.

## About the Role

### Responsibilities:

- Oversees the Drug Product Development Scientific topics, such as formulation development, including clinical administration, process development & optimization, scale-up & process transfer and related activities.
- Manage and develop a team of scientists and Functional leads to enable timely development of high quality and patient centric biological drug products.
- Strengthening and maintaining a high performing team of scientists and Functional leads by building up a talent pipeline, ensure an optimal utilization of resources and by managing interfaces for the development of sterile biopharmaceutical drug products
- Set and align group strategy and objectives, harmonizing functional strategy, technologies and standards in accordance to global development strategy
- Contributes to the local Drug Product Development strategy and Operational excellence in the local Drug Product Leadership team
- Manage local budget and resources according to global guidances including internal and external costs as well as investments for the discipline on site
- Ensure compliant and scientifically appropriate documentation and maintenance of equipment as well as facility to hand over to internal and/or external partners and support generation of international registration documents.
- Contribute to evaluation, and develop and implement new technologies as well as actively participate in knowledge exchange
- Ensuring high quality by adherence to Novartis standards and represent internal and external audits and inspections

- Enable a true culture of empowerment, innovation, diversity and inclusion, trust, high performance and continuous Improvement, including data and digital. Support the environmental sustainability initiatives on site.
- Role model and enable the Novartis culture aspiration unbossed, curious and inspired at all levels.

### **Requirements:**

- Advanced degree (PhD) in pharmaceutical technology, biotechnology, chemical engineering or related disciplines
- Broad experience (minimum 5 years) in the field of Drug development, preferably drug product formulation and/or process development or sterile manufacturing
- Excellent communications skills, command of spoken and written English language
- Collaborative mindset
- Inspiring, engaging leader
- Enterprise thinking
- Excellent leadership skills.
- Team spirit

### **Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive:**

Competitive salary, Annual bonus, Flexible working schedule, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being, Unlimited learning and development opportunities.

### **Commitment to Diversity & Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

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### **Vodja razvoja končnih izdelkov bioloških zdravil**

Odgovornost za vodenje in upravljanje strokovnega področja procesov v razvoju podobnih bioloških izdelkov, v skladu z globalno strategijo in cilji Tehničnega razvoja. Delovanje skladno z zakonodajo, internimi predpisi, dobrimi praksami in poslovnimi cilji. Skrb za vodenje in razvoj sodelavcev.

### **Vaše ključne odgovornosti:**

- Upravljanje vseh aktivnosti znotraj strokovnega področja razvoja končnih izdelkov bioloških zdravil

- Določanje in usklajevanje strategije in ciljev strokovnega področja v skladu z globalno strategijo tehničnega razvoja.
- Zagotavljanje preglednosti in skladnosti s časovnicami, ključnimi fazami in proračunom projektov razvoja končnih izdelkov. Zagotavljanje prenosov visoko kakovostnih procesov na prejemnike, vključno s podporo tehničnega skrbnega pregleda
- Zagotavljanje visoko kakovostnih prenosov procesov v druge skupine in lokacije (npr. tehnične dejavnosti, kontrola kakovosti, druge skupine znotraj tehničnega razvoja).
- Krepitev in ohranjanje visoko učinkovite organizacije
- Zagotavljanje optimalne izkoriščenosti in fleksibilnosti osebja in tehničnih virov
- Vzpodbujanje k doseganju optimalnih rezultatov
- Aktivno upravljanje povezave z drugimi skupinami in funkcijami na lokalnem in globalnem nivoju
- Sodelovanje in/ali vodenje funkcijske mreže na različnih lokacijah
- Določanje in usklajevanje funkcijske strategije, tehnologij in standardov
- Usklajevanje poslovnih procesov, postopkov in opreme
- Skrb za izmenjavo znanja in izkušenj
- Skrb za stalne izboljšave za ohranjanje standardov visoke kakovosti in odličnosti delovanja
- Sistematično usklajevanje, vrednotenje in po potrebi podpora izvajanju novih tehnologij
- Upravljanje sodelovanja z zunanjimi partnerji.
- Zagotavljanje usklajenih standardov visoko kakovostne dokumentacije v skladu z zahtevami skladnosti in registracije
- Zagotavljanje skladnosti s standardi Novartisa v okviru skupine, predvsem kakovost (cGxP, DQP, kontrola podatkov), etika, zdravje, varnost, okolje (ZVO) in informacijska varnost (ISEC); ter zastopanje na notranjih in zunanjih presojah in inšpekcijskih pregledih
- Zagotavljanje izvajanja in upoštevanja najsodobnejših standardov razvoja v skladu z razvojnimi priročniki in ustreznimi regulatornimi smernicami
- Upravljanje objektov, proračunskih sredstev in investicijskih projektov.
- Odgovornost za osebni in strokovni razvoj ter razvoj sodelavcev.
- Izvajanje in upoštevanje vseh navodil in zahtev za zagotavljanje varnega dela, varovanja okolja in premoženja.
- Zastopanje vizije podjetja, vrednot in skrb za slodobre medsebojne odnose s poslovnimi partnerji.
- Ostale naloge določene z letnim pogovorom o ciljih in s kazalniki uspešnosti.
- Druge naloge I6 navodilu nadrejenega in naloge na podlagi posebnega imenovanja.

- Univerzitetna izobrazba (magisterij) ali doktorat znanosti s področja farmacevtske, biološke, kemijske ali druge ustrezne smeri
- Aktivno znanje angleškega jezika
- Minimalno 5 let izkušenj s primerljivega področja. Vodstvene izkušnje na vodstveni poziciji

**Zakaj Novartis?** Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>

**Kaj nudimo:** Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

**Predani smo raznolikosti in vključenosti:** Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Pridružite se naši mreži Novartis:** V kolikor se ne prepoznate v zgornjem opisu delovnega mesta, vas vabimo, da se vpišete na spodnji povezavi v Novartisovo bazo talentov saj lahko tako vašo vlogo upoštevamo za podobne pozicije v prihodnosti: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Division

Development

Business Unit

Innovative Medicines

Location

Slovenia

Site

Mengeš

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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