

# Mechanical Engineering -Senior Executive

Job ID  
REQ-10015387  
Jul 19, 2024  
India

## Summary

To manage the Projects MEP Packages delivery including design. Responsible for handling multiple projects in Mechanical/ HVAC/ Clean room/ Clean & Black Utilities /Facility Qualifications/ Firefighting services considering end to end management. Will be responsible for organizing, budgeting, scheduling, executing & monitoring the performance of project as per required timelines.

## About the Role

### Mechanical Engineering - Senior Executive

**Location** - Hyderabad

#### About the Role:

To manage the Projects MEP Packages delivery including design. Responsible for handling multiple projects in Mechanical/ HVAC/ Clean room/ Clean & Black Utilities /Facility Qualifications/ Firefighting services considering end to end management. Will be responsible for organizing, budgeting, scheduling, executing & monitoring the performance of project as per required timelines.

#### Key Responsibilities:

- Participate in finalizing Basic and Detailed Engineering concepts (Mechanical/ HVAC/ Modular Panel/ Utility/ Firefighting & other disciplines, as applicable).
- Review/Approve MEP services drawings & documents supplied by the consulting firm.
- Ensure Installation/ Execution of MEP package services inline to GMP, GEP, ISPE & other applicable standards as applicable.
- Perform in - depth review of the project to schedule deliverables and estimate costs.
- Oversee all onsite and offsite MEP services to monitor compliance with building and safety regulations. Perform due diligence for identifying latest Installation trends, material, quality, reliability, cost etc.
- Prepare drawing and documents required for statutory approvals, as applicable
- Conduct, minute weekly project coordination meetings with all the consultants, contractors. Mediate any conflicts that are arise with various contractors and consultants
- Participate in resolving any technical hurdles during project executions with the help of consultants
- Ensure that Installation activities move according to predetermined schedule.
- Communicate effectively with the contractors responsible for completing various phases of the project.
- Co-ordinate the efforts of all parties involved in the project, which include the consultants, contractors, sub-contractors and labourers'.
- Monitor the progress of the construction activities on a regular basis and hold regular status meetings

with all the sub-teams.

- Maintain strict adherence to the budgetary guidelines, quality and safety standards.
- Following & documenting the Project Change control management as per the agreed procedures
- Ensure project documents are complete.

**Essential Requirements:**

- Degree in Mechanical Engineering with 8 - 10 years of experience in Pharmaceutical/ Chemical/ FMCG Industry.
- Deep understanding of Project MEP services like Mechanical/Piping/HVAC/Clean room / Black & Clean Utility services within pharmaceutical Formulation facility.
- Good Knowledge of Project management like - Project planning, Cost Management, Time Management, Construction management, Quality Management, Contract Administration, Safety Management & required Statutory approvals management.

**Desirable Requirements:**

- Bachelor's degree in mechanical engineering.
- Good English both spoken and written.

**Why Novartis:** Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

**You'll receive:** You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

India

Site

Hyderabad (Office)

Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited  
Functional Area  
Technical Operations  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
[Apply to Job](#)

## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Job ID  
REQ-10015387

## Mechanical Engineering -Senior Executive

[Apply to Job](#)

---

**Source URL:** <https://www.adacap.com/careers/career-search/job/details/req-10015387-mechanical-engineering-senior-executive>

### List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Hyderabad-Office/Mechanical-Engineering--Senior-Executive\\_REQ-10015387](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/Mechanical-Engineering--Senior-Executive_REQ-10015387)
5. <mailto:diversityandincl.india@novartis.com>
6. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Hyderabad-Office/Mechanical-Engineering--Senior-Executive\\_REQ-10015387](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/Mechanical-Engineering--Senior-Executive_REQ-10015387)