

Senior Financial Analyst

Job ID
REQ-10017837
Aug 21, 2024
India

Summary

-To provide expert advice to superiors for Financial Reporting & Accounting and manage the reporting and accounting requirements for the general ledger; to ensure compliance with external and internal accounting reporting requirements in a timely and accurate manner. #LI- OnSite

About the Role

Key Responsibilities

- Provide operational partnership/ support to Novartis Clinical operations team (stakeholders)
- Proper accounting of clinical expenses as per Novartis Standard/accounting policies/process, generate timely payment requests, track/monitor spends on clinical trials that are created using internal clinical data base.
- Partnering various stakeholders to ensure that, contractual terms in clinical trial agreements (CTA) reflects the protocol design; and reflected correctly on a Novartis Purchase Order.
- Liaison with various departments within Novartis to process investigator contract payments. Comply to various mandatory trainings.
- Demonstrate/comply Novartis value & behaviors and office etiquettes. Quick grasp on functional training related to job provided by Novartis during induction and ready to train new joiner in the team. Provide accountable and transparent records for audit trail.
- Generate various MIS reports; analyze investigators spend, forecasting, payment data and maintains historical information for both internal and external stakeholders.
- Business partner to ensure investigator spend compliance; analysis overdue & follow up to resolve queries/trouble shoot issues for all studies.
- Exposure to Lean Six Sigma methodologies for process improvements.

Essential requirements:

- MBA or Master's degree in Finance from reputed institute or an equivalent accounting qualification Preferred.
- Five plus years' experience in finance/accounts payable in a leading multinational/ corporation.
- Hands on Experience of working on SAP.
- Prior transition experience in any accounting process is preferred.

Desirable requirements:

- Fluent English (oral and written)

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to

become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

https://talentnetwork.novartis.com/en_US/network

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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