

# IT Project Manager Global Clinical Operations

Job ID  
REQ-10018831  
Aug 12, 2024  
Spain

## Summary

Location: Barcelona (Hybrid) Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you. 20 years and 2 million-years of patient data waiting for you to unlock the next breakthrough in medicine. We are seeking an experienced IT Project Manager to support our Global Clinical Operations team. The ideal candidate will be responsible for managing medium-complexity projects, ensuring the delivery of IT solutions that meet business requirements and align with the overall IT strategy. Direct project teams (externals) and maintain control of progress, quality, and budget to meet the desired business objectives Setup and run all project related meetings and maintain the record of actions, decisions, issues, risks and act the primary point of contact for all project related escalations Ensure a smooth transition to operations and the optimal planning and execution of all activities associated with a release. Manage diverse set of senior stakeholders in the organization by effectively displaying the excellence in soft skills Execute innovative, impactful, cost effective, and measurable programs, tightly aligned to business objectives.

## About the Role

### Major accountabilities:

- Manage the delivery of internal and outsourced projects from project initiation to transition to operations. Monitor and control project execution, establish project governance, managing risks and issues.
- Ensure effective use of resources and project management methods, tools and practices
- Deliver projects on time and within budget and to meet the desired business objectives.
- Alternatively, may support the provision of services that contribute to managing the enterprise IT project portfolio, including development and implementation of project management standards and training, portfolio reporting and analytics, project management resourcing services, etc.
- Provide transparent and accurate project reporting including overall performance of the project and project documentation completion
- Own project status, issues and risks through appropriate channels / tools and ensures that these are reported back to agreed pr
- oject governance (e.g., Steering Committee) with focus on required actions, ownership, and risk management.
- Accountable to ensure adherence with Security and Compliance policies and procedures within Project Management service scope

- Collaborate effectively with other teams, DDIT Functions and Domains in the organization, as well as strategic suppliers providing services to the project . Expertise in supporting Head of Business & Operations in creating the strategic plan and then driving the same towards implementation

Commitment to Diversity & Inclusion: :

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

### **Role Requirements**

- University degree in Informatics, Computer Sciences, business or similar OR relevant experience
- Certified in PMP or Agile/Scrum or PRINCE 2 is preferred
- Prior experience in delivering GxP solutions within GDD Clinical IT landscape
- Knowledge of clinical development operations systems, processes and tools is desirable.
- Ability to work and collaborate in matrixed teams to deliver projects with interdependencies like integration components .
- Experience using various project management methodologies including Agile
- Strong leadership and interpersonal skills, with the ability to work effectively with cross-functional teams
- Capability to help the Program lead / portfolio lead to structure plan, estimate, deliver, deploy and operate the project as required
- 15 years of experience in Project Management . Ideally this would include experience of these areas in regulated environments, because of the high impact of quality and controls in the Pharmaceutical industry. This could include non-Life Sciences work

### **Languages :**

- English.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world.

How can we achieve this?

With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Spain

Site

Barcelona Gran Vía

Company / Legal Entity

ES06 (FCRS = ES006) Novartis Farmacéutica, S.A.

Job Type

Full time

Employment Type

Regular

Shift Work

No

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