

COUNTRY O2C & TCM LEAD

Job ID
REQ-10019626
Aug 19, 2024
Turkey

Summary

To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FSC process/ area/ technology.

About the Role

Major accountabilities:

- Lead payment activities including preparation of payment proposals, urgent payments, timely remittance advice, intercompany netting and settlement, resolution of failed or rejected payments, statement of account reconciliations, proactive vendor query resolution, and assurance of banking master data integrity.
- Lead cash management activities, including cash forecasting and variance analysis, bank reconciliations, cash pooling and sweeping execution and reconciliation, manage Foreign Exchange payments and rates, monitor and execute Inter Company payments, and treasury month end tasks and reporting.
- Sign off on bank reconciliations and review cash forecast accuracy.
- Assists with contract negotiations and ensuring contractual disputes are resolved in a manner that protects Novartis, maintains the highest quality Accounts Receivables, and preserves positive relationships with customers
- Drives overall risk knowledge through the organization via credit committees
- Collaborates with key stakeholders, including CFOs, Customer Service, and commercial teams to mitigate and reduce credit risks
- Drives all stakeholders to ensure KPIs and expectations are met
- Consults and supports the Global Service Centers in driving operational excellence via continuous improvement.
- Operational oversight of the sustainable efficiency and effectiveness of process deliverables. Manage exceptions and resolve escalated issues and disputes. Take accountability to outcome.
- Lead continuous improvement of end to end process standardization, simplification and automation.
- Lead collaboration with key stakeholders, and effective ways of working across boundaries to resolve issues and improve results. Demonstrate strong business partnering skills.
- Ensure all processes, policies and procedures are clearly defined, fully documented, in line with Novartis standards and consistent with best practices as well as aligned with the Global Blueprint, with Novartis Accounting Manual (NAM), Novartis Financial Controls Manual (NFCM) and regulatory requirements and implementation in internal guidelines.
- Supervise the quality of team deliverables, plan and allocate work efficiently, coach and support team members to deliver, recruit & onboard new staff members, engage and motivate the team, manage performance and provide regular performance feedback to team members.

Key performance indicators:

- Timely preparation of monthly and quarterly financial analysis documentation & reporting.
- Performing update/review for accounting content of operating units accounting
- Performing ad hoc activities in a timely manner, as requested.
- No unsatisfactory audit rating and timely execution of action plans
- Deliver business benefits and productivity improvements as per target
- Customer satisfaction of service delivery and process specific KPIs in accordance with agreed individual performance objectives

Minimum Requirements:

- Functional Breadth.
- Operations Management and Execution.
- People Leadership.

Skills:

- Compliance And Controls.
- Critical Thinking.
- Data Cleansing Normalization.
- E2E Process View.
- Embracing Change.
- Financial Accounting.
- Financial And Management Reporting.
- Interpersonal Savvy.
- Resilience.
- Tax.

Languages :

- English.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

CTS

Location

Turkey

Site

İstanbul Kavacık

Company / Legal Entity

TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.Ş.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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