QC Specialist I

Job ID
REQ-10021697
Oct 25, 2024
Singapore

Summary

-This role utilizes chemistry laboratory skills to test and measure product or materials while ensuring that analysis is performed according to established Standard Operating Procedures (SOPs), Analytical Methods & current Compendia.

About the Role

Job Description

Key Responsibilities:

- Sample storage and management -Analytical testing/documentation of incoming raw material samples to GxP standards Testing/Sample storage and management.
- Analytical documentation of raw material samples to GxP standards -Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt - Distribution of marketing samples (where applicable)

Essential Requirements:

- QC testing of all incoming raw materials as per cGMP standards
- Familiar with major pharmacopeia standards such as USP, EP, JP/JPE, ChP etc
- Deadline adherence rate: testing completed on time, all missed deadlines reported in good time, the shortest possible lead time -Ensure constant readiness for inspection, no critical complaints/observations from superiors and inspectors -Consistently follow the GMP and GDP guidelines, as well as the SOPs, no critical irregularities -Finding and implementing optimization options to reduce costs -Completed training plan
- Sound technical & scientific knowledge of pharmaceutical/ chemical.
- Working experience in Laboratory environment in the Pharmaceutical analytics/QC/ equivalent industry.

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Division
Operations
Business Unit
Innovative Medicines
Location
Singapore
Site
Tuas Bay Lane
Company / Legal Entity
SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd
Functional Area
Quality
Job Type
Full time
Employment Type
Regular
Shift Work
No
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