

# Manager Systems Management

Job ID  
REQ-10023582  
Dec 03, 2024  
Spain

## Summary

This role is responsible for implementing global processes and technologies to ensure compliant reporting of individual Case Safety Reports (ICSRs). This position in Patient Safety and Pharmacovigilance oversees the timely distribution and reporting of ICSRs, while ensuring quality compliance with regulatory requirements.

## About the Role

### Your Responsibilities Include, but are not limited to:

- Maintain and manage the reporting requirements system (T-Rex), acting as a super user for end users and a key contact for stakeholders.
- Serve as Business System Owner or Deputy System Owner to deliver global strategic initiatives and solutions for Patient Safety and Pharmacovigilance.
- Coordinate timely submission gateway implementations and submissions of ICSRs to Health Authorities, Country Organizations, and License Partners, adhering to current regulatory standards.
- Lead or contribute to global technical projects, cross-functional workshops, and the development, testing, and validation of Safety Systems/IT applications, including drafting related documentation.
- Oversee tasks outsourced to service vendors, providing necessary guidance and training to ensure effective interaction and compliance.
- Identify compliance gaps or discrepancies in ICSR reporting and propose improvements, while ensuring inspection readiness and supporting Health Authority inspections and internal audits.

### What you'll bring to the role:

- Degree in life science or computing subject
- Fluent in spoken and written English. Understanding of another major European language (French, German, Spanish) preferred
- Minimum of 7 years of experience in drug development, with at least 5 years in safety data management, and expertise in Pharmacovigilance systems and databases
- Thorough understanding of reference data for Pharmacovigilance (e.g., medical dictionaries, product and device definitions)
- Broad and in-depth knowledge of Pharmacovigilance and Drug safety business processes, along with excellent mentoring, coaching skills, and the ability to lead and deliver initiatives.

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Division

Development

Business Unit

Innovative Medicines

Location

Spain

Site

Barcelona Gran Vía

Company / Legal Entity

ES06 (FCRS = ES006) Novartis Farmacéutica, S.A.

Alternative Location 1

Hyderabad (Office), India

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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