

# Site HSE Head & Cluster Lead

Job ID  
REQ-10026927  
Nov 01, 2024  
Ireland

## Summary

We're a team of dedicated and smart people united by a drive to achieve together. This role supports the Commercial business, including a flagship corporate center. You will be responsible for ensuring that a robust Health, Safety and Environment programme is implemented and maintained at the commercial center, while also overseeing controlled and compliant HSE activities are carried out within an assigned European cluster.

## About the Role

### Major accountabilities:

- Leads the Health, Safety and Environment function and program execution in the Novartis Corporate Centre, Dublin (Commercial setting)
- Fosters good relations with global and regional Health Safety and Environment and local key stakeholders
- Collaborates and partners at local level with various functions, including Site Head, Real Estate & Facilities Services (REFS), People and Organization (P&O), Commercial, Finance, Communications, Regional HSE and HSE Governance Teams to ensure the HSE agenda is driven through the business.
- Sets the HSE strategy for the site, based on risks, opportunities and Global Commercial HSE initiatives
- Direct management of HSE Service providers, including Occupational Health service and any other required services that deliver HSE programme solutions
- Ensures collection and verification the site HSE data provided to the Global Health Safety and Environment team
- Ensures timely reporting and escalation of incidents at site level
- Supports root cause investigations and lessons learned sharing of incidents.
- Guide the local Site Leadership Team, acting as a role model in HSE and ensuring alignment between the global HSE policies and local needs.
- Implementation of required HSE programs for Commercial Teams, including Driver Safety, Ergonomics, HSE Inductions and Emergency Response
- Communicate clearly and effectively as required with Novartis associates on HSE matters
- Management of the HSE ONCE Controls Process and HSE legal register

### Minimum Requirements:

#### Work Experience:

- Minimum of 8 years' experience in HSE in a matrixed organization
- Direct experience of HSE Management in a Commercial Operations/Sales & Marketing/Corporate Head Office environments
- Experience of managing HSE program execution on a multi-site basis preferred

- Third level qualification in Occupational Health and Safety
- Proven leadership capabilities and ability to manage stakeholders effectively
- A willingness to develop and aim to play a role in the wider Novartis HSE organization as required

**Skills:**

- Auditing.
- Change Control.
- Effectiveness.
- Efficiency.
- Environment.
- Health And Safety (Ehs).
- Hse Management Systems.
- Knowledge Of Capas.
- Knowledge Of Gmp Including Gdp.
- Leadership.
- Occupational Hygiene.
- Occupational Safety And Health.
- Operations.
- Risk Management.
- Root Cause Analysis (Rca).
- Training.

**Languages :**

- English.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

CTS

Location

Ireland

Site

Dublin (NOCC)

Company / Legal Entity

IE02 (FCRS = IE002) Novartis Ireland Ltd

Functional Area

Facilities & Administration

Job Type

Full time

Employment Type

Regular

Shift Work

No

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