

# Assoc. Dir. Digital Finance Project Manager

Job ID  
REQ-10027407  
Nov 06, 2024  
Czech Republic

## Summary

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

The Project Manager Digital Finance is responsible for capturing and addressing both global and local Digital Finance demands from the business. This role involves close collaboration with other DDIT functions to ensure the delivery of high-quality services and innovative solutions to stakeholders. As a key contributor to the organization's strategy, the Digital Finance Project Manager will implement objectives related to technology strategy development, solution discovery, service management, risk management, and relationship management.

In this role, you will drive the development and implementation of cutting-edge solutions that leverage best-in-class technologies to enhance our products and services. Additionally, you will manage stakeholders and act as a strategic business partner.

## About the Role

### Your key responsibilities:

- Identify project goals, objectives, and direction. Lead the project team by clearly setting expectations related to quality and performance
- Deliver projects Novartis Standards are met, following established IT Controls, as well keeping the costs within the approved budget.
- Support business stakeholders on Identifying opportunities to streamline or improve processes through the implementation of innovative solutions to gain efficiencies.
- Stay up to date with the latest advancements in machine learning, ChatGPT, Microsoft Power Apps, Power BI, Alteryx, DataIKU and other disruptive technologies.
- Identify and evaluate opportunities to integrate these technologies into our existing products and services.
- Work closely with the DS&AI team and the Data & Digital stakeholders to understand their priorities and collaborate on the implementation of the defined roadmap for innovative solutions.
- Work closely with stakeholders to understand their needs and translate them into actionable projects. Be curious and engaged with our business stakeholders to establish a trustful and solid partnership.
- Manage relationships with internal and external stakeholders, including executives, business units, and partners.
- Act as a strategic business partner, providing guidance and insights on how the adoption of disruptive technologies can drive business growth and competitive advantage.
- Collaborate with external partners and stay engaged with the wider innovation community to leverage

industry best practices. Monitor and evaluate the performance of implemented solutions, making iterative improvements as necessary.

Commitment to Diversity & Inclusion: :

*We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.*

**What you'll bring to the role:**

- At least 3 years of experience in Project Management, preferably managing Digital & Automation projects within Finance Domain.
- Excellent problem-solving and planning skills. A passion for innovation and a curiosity to explore disruptive technologies.
- Strong communication and presentation abilities, with the ability to effectively convey complex ideas to both technical and non-technical stakeholders.
- Experience in stakeholder management and strategic business partnering.; working with cross-functional teams.
- Demonstrated ability to work in a fast-paced, dynamic environment and adapt to changing priorities.

**Desirable requirements:**

- Bachelor's degree in computer science, Finance, or a related field. A Master's degree in a relevant discipline

**Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

**You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Car Allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

**Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1

Hyderabad (Office), India

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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