

# Business Process Management Governance Manager

Job ID  
REQ-10027899  
Nov 20, 2024  
Mexico

## Summary

#LI-Hybrid

The Business Process Management Manager (governance), will support and contribute to the development, implementation, and governance of our business process management framework.

## About the Role

### Major accountabilities:

- Bring innovation into business processes through analysis, testing, deployment and sustainment of BPM solution tools. Provide guidance and training when necessary to Process Owners and SMEs on various BPM tools and ways of working. Drives and actively manages the successful adoption and sustainment of BPM techniques and tools.
- Create and maintain the framework for shared taxonomy and consistency to ensure cross functional collaboration.
- Provides oversight to the BPM lead for alignment to the governance model, ensuring opportunities are assessed, selected and prioritised with a strategic lens and agnostic of tool.
- Works with the Governance & Design Authority to ensure compliance with all regulatory and compliance management frameworks
- Analyze information, collect data, research processes, and hold meetings. Prepare updates for leadership team.
- Other job duties may be assigned from time to time upon request
- Initiates tool improvements (e.g. Adonis)

### Key performance indicators:

- Ensure BPM approaches are understood, enabled and handed over to LDC project and live countries
- Standardization – FIT-TO-STANDARD
- Simplification – FIT-TO-CORE, Process Adherence to Core, Harmonized Level 4 business processes

### Main Requirements:

- BS degree in business administration or scientific field or equivalent work experience
- + 3 years' experience in country and global roles in a multi-national organization. +1 year of project management leadership experience, ideally in global projects
- English Proficiency

- 1 to 3 years of experience in the Pharmaceutical Industry
- Possess good communication and presentation skills
- Ability to design, carry out analysis, and model business processes. Skill for business process simulation and optimization
- Ability to establish and govern business process towards excellence in performance. Ability to make agile decisions and also establish rules towards proper business and project management
- Ability to drive others to decisions and indirectly manage and lead project and process teams
- Lean Six Sigma Certification preferred. PMP Certification preferred

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Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Alternative Location 1

Prague, Czech Republic

Functional Area

BD&L & Strategic Planning

Job Type

Full time

Employment Type

Regular

Shift Work

No

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