

Accounting Supervisor

Job ID
REQ-10029459
Nov 13, 2024
China

Summary

Work in Revenue Deduction team, responsible for handling daily revenue deduction (RD, i.e. distributor rebate) works, including RD calculation, validation of supporting documents, system logic & master data maintenance and other related activities.

About the Role

Major Accountabilities

- RD calculation and communicate within team and cross functionally for issues noted.
- Maintain/update calculation check list and calculation rule regularly.
- Maintain/update the various mapping sheets, timely follow up the issues noted.
- Validate supporting documents for RD calculation, timely follow up the issues noted.
- Support manager to drive and improve RD process.
- Support the preparation for control related documents.
- Provide data and report per requirements from internal and external customers with accuracy and timeliness.
- Support RD project and other digital projects as needed.
- Other ad hoc work assigned by line manager.

Key Performance Indicators

- Revenue deduction calculation, documentation and data maintenance are done timely and accurately.
- RD related issues are followed up and cleared efficiently.
- Communicate effectively cross functionally.
- Identify potential risk on RD and escalate properly.
- Novartis Values & Behaviours.

Work Experience

- Over 5 years' experience in similar position, with in-depth massive data processing or database experience.

Skills

- **Team player and customer focus, able to excel at building trusting relationships with customers**

and colleagues.

- **Good sense of data analysis and can notice the abnormal numbers and trend.**
- **Excellent in Excel.**
- Good change management ability, able to find opportunity in constant change and uncertainty.
- Continuous Learning.
- Good sense of responsibility, very patient and detail oriented.
- Ability to effectively prioritize and execute tasks in a high-pressure environment.

Language

- English – fluent in oral and written, able to use English as working language.
- Chinese - mother tongue

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Accessibility and Accommodation:

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>. You can follow us via Novartis Recruitment WeChat Official Account and Novartis Recruitment WeChat Video Account.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division
Finance
Business Unit
CTS
Location
China
Site
Shanghai (Shanghai)
Company / Legal Entity
CN14 (FCRS = CN014) China Novartis Institutes for BioMedical Research Co., Ltd.
Functional Area
Audit & Finance
Job Type
Full time
Employment Type

Shift Work
No
[Apply to Job](#)

diversityandincl.china@novartis.com

Job ID
REQ-10029459

Accounting Supervisor

[Apply to Job](#)

Source URL: <https://www.adacap.com/careers/career-search/job/details/req-10029459-accounting-supervisor-zh-cn>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
3. <mailto:diversityandincl.china@novartis.com>
4. <https://talentnetwork.novartis.com/network>
5. <https://www.novartis.com/about/strategy/people-and-culture>
6. <https://talentnetwork.novartis.com/network>

7. <https://www.novartis.com/careers/benefits-rewards>
8. https://novartis.wd3.myworkdayjobs.com/zh-CN/Novartis_Careers/job/Shanghai-Shanghai/Accounting-Supervisor_REQ-10029459
9. <mailto:diversityandincl.china@novartis.com>
10. https://novartis.wd3.myworkdayjobs.com/zh-CN/Novartis_Careers/job/Shanghai-Shanghai/Accounting-Supervisor_REQ-10029459