

# Tehnolog proizvodnih procesov - Analitik (m/ž/d) / Process Expert - Analyst (m/f/d)

Job ID  
REQ-10029490  
Nov 20, 2024  
Slovenia

## Summary

#LI-Hybrid

Kot Tehnolog proizvodnih procesov – Analitik boste odgovorni za zagotavljanje podpore proizvodnjemu procesu s pripravo podatkov in analiz proizvodnih procesov. Pripravljanje poročil po različnih parametrih, prodajnih trgih, blagovnih skupinah, dinamiki in stroških prodaje ter skrb za skladnost prodajnih podatkov v informacijskem sistemu, z zakonodajo, internimi predpisi, dobrimi praksami in poslovnimi cilji.

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We are seeking a Process Expert – Analyst. In this role, you will be responsible for providing support to the production process by preparing production process data and analyses. Preparing reports according to parameters, sales markets, brand groups, dynamics and sales costs, and ensuring compliance of the sales data in the IT system, in accordance with the law, internal regulations, Good Practices, and business objectives.

## About the Role

### Vaše ključne odgovornosti:

- Urejanje in vodenje kazalnikov učinkovitosti proizvodnje.
- Zagotavljanje podpore vodstvu pri raznih predstavitvah.
- Analiziranje in urejanje stalnih izboljšav.
- Podpora pri projektih, analiza projektov, upravljanje različnih baz podatkov.
- Sodelovanje in priprava podatkov za investicijske projekte, projekte za izboljšavo procesov in ostale projekte na lokaciji.

### Vaš doprinos k delovnem mestu:

- Visokošolska izobrazba tehnične ali druge ustrezne smeri
- Aktivno znanje angleškega jezika
- Poznavanje orodja Microsoft Office
- 1 leto delovnih izkušenj s področja proizvodnje, informatike ali statistike

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedoločen čas** s poskusno dobo **6 mesecev**.

Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

## Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

## Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

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## Key Responsibilities:

- Organization and management of production efficiency indicators.
- Providing support to the management team with various presentations.
- Analyzing and managing continuous improvements.
- Support with projects, project analysis, management of various databases.
- Participation in and preparation of data for investment projects, process improvement projects and other projects at the site.

## Essential Requirements:

- University degree in technical sciences or other equivalent degree
- Fluent in English
- Knowledge of Microsoft Office
- 1 year of experience in manufacturing, informatics or statistics

We offer **permanent employment** with **6 months** of probation period. Submit your application with the CV in Slovenian and English language.

## You'll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), employment at Top SI Employer, Unlimited learning and development opportunities.

## Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

Slovenia

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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### **Accessibility and accommodation**

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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