QC Laboratory Technician Wed-Sat AM

Job ID
REQ-10030160
Nov 18, 2024
USA

Summary

The QC Laboratory Technician is responsible for supporting all QC Laboratory activities. The QC Laboratory Technician is encouraged to work independently on routine tasks and have conceptual understanding of all Quality Control functions and business areas. May need supervision/support to resolve some sophisticated issues. The QC Laboratory Technician will serve as technical specialist within job function. Thinks logically and acts decisively.

About the Role

Shift: (Wed - Sat 7:30am-6:00pm)

Number of positions open: 2

Location: Morris Plains, NJ
Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you

Major accountabilities:

- Responsible for preparing, stocking/restocking working stations with consumables/reagents as needed.
- Performing reagent inventory tasks and maintain stock and inventory ensuring seamless operations in the laboratory.
- Support sample management activities such as sample inventory, destruction and shipping
- Provide support for Laboratory Instrumentation: for setting up, performing daily calibrations of equipment, such as Flow cytometers and qPCRs
- Maintenance of laboratory equipment: performing daily, weekly, monthly maintenance activities.
- Acting as contemporaneous data verifier/reviewer for Analytical method steps.
- Perform sample receiving and sample preparation activities and act as a sample runner for the laboratory.
- Following standard operating procedures (SOPs), safety guidelines, and regulatory requirements to ensure a safe and compliant laboratory environment.
- Working closely with other laboratory technicians and laboratory personnel to meet project goals and deadlines.
- Any other task assigned by management.

Key performance indicators:

- Deliver quality products and services on time to all customers, internal and external.

Minimum Requirements:

Education: Associates degree in science or related field.

Languages: Fluent in English

Experience:

- A minimum of one (1) year related experience in medical device, biopharmaceutical, or pharmaceutical industry
- Experience working in a laboratory.
- Experience using micro pipettes and aseptic techniques.
- Knowledge of cGMP and an understanding of the concepts of GLP, good clinical practices and FDA guidelines, applicable state and foreign regulations, and standards routinely used in the industry (i.e. ANSI, ISO, etc.).
- Knowledge of LIMS systems preferred.
- Working knowledge of Quality Systems (i.e. ESOPs, etc.)
- Proficient with using Microsoft Office applications (Outlook, Excel, Word, and PowerPoint)
- Ability to communicate clearly with a variety of individuals in various aspects of Novartis operations.
- Detail-oriented with expertise in problem solving and solid decision-making abilities.
- Strong interpersonal skills which include a professional demeanor when interacting with Novartis personnel.
- Strong attention to detail in handling laboratory equipment, samples, and reagents.
- Strong written and verbal communication skills are essential.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: https://www.novartis.com/about/strategy/people-and-culture

The pay range for this position at commencement of employment is expected to be between $51,800 and $77,600/year; however, while salary ranges are effective from 1/1/24 through 12/31/24, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook.

Handbook. https://www.novartis.com/careers/benefits-rewards

Commitment to Diversity and Inclusion:
Novartis is committed to building an outstanding, inclusive work environment and diverse teams'

representative of the patient and communities we serve.

Join our Novartis Network:
If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:
https://talentnetwork.novartis.com/network

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:
https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division
Operations
Business Unit
Innovative Medicines
Location
USA
Site
Morris Plains
Company / Legal Entity
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Functional Area
Quality

Job Type
Full time
Employment Type
Regular
Shift Work
No
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Job ID
REQ-10030160

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