

# Head of Public Affairs, Ireland

Job ID  
REQ-10033125  
Dec 12, 2024  
Ireland

## Summary

Location: Dublin, Ireland #LI-Hybride

Are you interested in becoming part of one of the world's largest pharmaceutical companies and working to ensure that Irish patients have access to innovative and groundbreaking medicines? Novartis employs approximately 900 in Ireland, and we are proud that our medicines reach over a quarter of a million people in Ireland every year.

As Head of Public Affairs for Ireland, your responsibilities will be but are not limited to:

## About the Role

- Be an integral part of the Novartis Ireland leadership team, contributing to strategic discussions
- Lead Novartis Ireland's public affairs advocacy – representing Novartis to policymakers and other stakeholders, facilitating Novartis senior leader engagement
- Analyze and anticipate developments in the policy environment, including policies which are relevant to Novartis's priority therapeutic areas – Oncology, Immunology, Cell and Gene Therapies, Cardiovascular and Neuroscience – and policies which are relevant to the business more broadly.
- Lead country level advocacy on EU policies and legislations which are relevant to Novartis Ireland, working closely with our Public Affairs teams in Brussels and Basel
- Ensure the company – at both national and above-country level – is updated on the political landscape, emerging issues, and opportunities
- Develop and deliver public affairs strategies and messages to support Novartis' work, in consultation with relevant internal experts
- Develop public affairs materials to support our external engagement, including external messaging documents, policy narratives, consultation responses, internal briefings, etc.
- Act as the point person for interactions with the national trade association and other partners

## Minimum requirements:

- Minimum bachelor's degree in political science, social science, economics, or a related field
- Minimum five years of relevant work experience, including meeting with political stakeholders
- Demonstrated knowledge of the Irish public administration and political decision-making processes
- Experience working in complex, matrixed structure
- Commercial awareness
- Excellent written and verbal communication skills (English language)

**Additionally, it is advantageous if you have:**

- Political experience in government, parliament, or a political party
- Insight into the pharmaceutical industry and Irish healthcare administration
- Experience working in a highly regulated industry with strict compliance processes

**Benefits and rewards:**

Read our handbook to learn about all the ways we'll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

**Commitment to Diversity & Inclusion:**

*We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.*

**Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to [inclusion.ireland@novartis.com](mailto:inclusion.ireland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?  
<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:  
<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Corporate Affairs

Business Unit

Innovative Medicines

Location

Ireland

Site

Dublin (Country President Office (CPO))

Company / Legal Entity

IE02 (FCRS = IE002) Novartis Ireland Ltd

Functional Area

Communications & Public Affairs

Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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