

# **Sr. Specialist DDIT OPS Manufacturing Execution / Višji specialist za vodenje IT operacij za proizvodnjo**

Job ID  
REQ-10033955  
Dec 13, 2024  
Slovenia

## **Summary**

We are seeking a dynamic individual to collaborate with Data Digital and IT (DDIT) teams and various functions to determine requirements and deliver data-driven recommendations. Your insights will help improve efficiency and add significant value to our operations.

Act as an advisor providing guidance to challenge and improve global business processes, products, services, and software through data analysis. Engage with global business leaders and leverage the appropriate DDIT teams and functions to determine requirements and deliver data-driven recommendations to improve efficiency and add value.

## **About the Role**

Job Posting Title: Sr. Specialist DDIT OPS Manufacturing Execution

### Job Description Summary

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### **Role responsibilities:**

- Ensure consistency and traceability between user requirements, functional specifications, and testing and validation.
- Support validation and testing as appropriate and ensure adherence to Security and Compliance policies and procedures within Service Delivery scope –
- Keep abreast with internal IT systems and documentation requirements, standards (including quality management and IT security), regulatory environments / requirements (if applicable), DDIT Service Portfolio and with industry best practices in leveraging technologies for the business and taking

advantage of reusable products, solutions and services with no or minimal customizations wherever applicable.

### **Role Requirements:**

- Leverage digital technology and big data
- Influence without authority
- Manage relationships effectively and collaborate across boundaries
- Have experience in the pharmaceutical industry
- Possess multi-national global experience
- Interact with senior management
- Demonstrate analytical thinking and communication skills
- Perform financial modelling, requirements analysis and gathering, and stakeholder management

### **Languages :**

- English

We offer **permanent employment** with **6 months** of probation period. Submit your application with the CV in Slovenian and English language.

### **You'll receive:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), employment at Top SI Employer, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

*Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.*

## **NAZIV DELOVNEGA MESTA: Višji specialist za vodenje IT operacij za proizvodnjo**

### **JOB SUMMARY:**

Iščemo dinamično osebo za sodelovanje s timi Informacijske tehnologije ter različnimi funkcijami pri določanju zahtev in pripravi priporočil, ki temeljijo na podatkih. Vaši vpogledi bodo pomagali izboljšati učinkovitost in prispevati pomembno vrednost našemu poslovanju.

Delujte kot svetovalec, ki nudi usmeritve za izzivanje in izboljšanje globalnih poslovnih procesov, izdelkov, storitev in programske opreme s pomočjo analize podatkov. Sodelujte z globalnimi poslovnimi vodji ter izkoristite ustrezne DDIT ekipe in funkcije za določitev zahtev in pripravo priporočil, ki temeljijo na podatkih, da izboljšate učinkovitost in dodate vrednost.

### **JOB DESCRIPTION:**

#### **Vaše ključne odgovornosti:**

- Zagotovite doslednost in sledljivost med zahtevami, specifikacijami ter testiranjem.
- Podpirajte potrjevanje in testiranje ter zagotavljanje skladnosti s politikami in postopki za varnost in

skladnost.

- Upoštevajte notranje informacijske sisteme, dokumentacijske zahteve ter standarde kakovosti in varnosti IT.
- Sledite regulativnim zahtevam, portfelju storitev DDIT in najboljšim praksam v industriji, da izkoristite tehnologije in ponovne uporabe izdelkov z minimalnimi prilagoditvami.

### **Vaš doprinos k delovnem mestu:**

- Izkoristite digitalno tehnologijo in velike podatke
- Vpliv brez avtoritete
- Učinkovito upravljanje odnosov in sodelovanje prek meja
- Imajo izkušnje v farmacevtski industriji
- Imajo večnacionalne globalne izkušnje
- Interakcija z višjim vodstvom
- Pokažite analitično razmišljanje in komunikacijske spretnosti
- Izvedite finančno modeliranje, analizo in zbiranje zahtev ter upravljanje deležnikov

Jeziki:

- Angleščina

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedoločen čas** s poskusno dobo **6 mesecev**. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

### **Kaj nudimo:**

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

### **Predani smo raznolikosti in vključenosti**

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS  
Location  
Slovenia  
Site  
Ljubljana  
Company / Legal Entity  
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.  
Functional Area  
Technology Transformation  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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