

Assistant Manager – Financial Compliance Standards & Governance

Job ID
REQ-10034028
Dec 17, 2024
India

Summary

Contribute within the Reporting team to ensure that Novartis reporting on Internal Controls over Financial Reporting (ICFR) with the ongoing and future requirements of the Global Finance Function. Timely and accurate monitoring of NFCM/ SOX Key Performance Indicators (KPI's) and reporting to FC&C Leadership team with highest quality. Track & monitor the remediation status of Action items.

About the Role

Key Requirements:

- Timely and accurate monitoring of Key Performance Indicators (KPI's) and reporting to FC&C Leadership team with highest quality.
- Analyse trends and provide insights to stakeholders in FC&C on the overall controls and compliance results & closely monitor the completion of milestones.
- Track & monitor the remediation status of Action items.
- Support FC&C methodology in managing the NFCM applications used in Reporting and Attestations within the function and coordination with IT. Act a single point of contact for the NFCM applications related inquiries, offer technical support and lead trainings to Finance community.
- Participate in continuous improvement and automation projects, as required.
- Co-ordination with internal/external auditors/other stakeholders, as required.
- Deep understanding of financial reporting and accounting concepts.

Essential Requirements:

- Exceptional stakeholder management abilities and experience. Ability to effectively prioritize and execute tasks in a high-pressure environment.
- Demonstrated ability to work effectively in a multi-national and complex matrix organization.
- Ability to influence project team members in a matrix organization.
- Track record of successfully delivering value and innovation in complex environments
- Excellent communication skills. Advanced Excel & Power points skills
- Basic IT skills, e.g. SharePoint, Internet Explorer, Qlik sense, Power BI etc.

Desirable Requirements:

- Minimum requirements: Qualified Chartered Accountant / University degree in business administration/finances and/or comparable business experience
- 5+ years in relevant finance roles or in business process re-engineering position/compliance role.

Pharmaceutical industry experience will be preferred.

- Internal Audit and/or “Big 4” expertise or equivalent
 - Financial Controls & Compliance experience in Internal audit / SOX 404 / IFC / ICFR environment a must.
 - Analytical mindset and ability to understand situations, interdependencies, and challenges in a holistic way.
 - Excellent communication skills, with an ability to present complex information to senior leaders.
- Conceptual understanding of FRA related topics

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?<https://www.novartis.com/about/strategy/people-and-culture>

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Division

Finance

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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