

Senior Project Manager

Job ID
REQ-10035002
Feb 03, 2025
India

Summary

Working closely with the Medcomm Team across Franchise, this role acts as a Project management partner for Medcomm teams for an assigned Franchise or projects for Medical Communications MKS deliverables. This role leads the development, execution and management of assigned projects ensuring alignment with the Medcomm business objectives.

About the Role

Senior project Manager

Location – Hyderabad #LI Hybrid

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Key Responsibilities:

- Main POC for assigned Projects including Vendor Management, Financials and any other as appropriate.
- Full project lifecycle ownership, successful project delivery will include full implementation of project plan from initiation to completion.
- Manage all aspects of multiple projects within assigned portfolio to ensure overall delivery of tactics.
- Establish practices, templates, tools, and partnerships to expand and mature these capabilities for the organization.
- Working in collaboration with the different internal and external Stakeholders to drive the activities.
- Communicates clearly and frequently, Provides proactive recommendations with regards to Project management and Operations aspects
- Ensures timely, accurate all documentation and correspondence. Responsible for keeping Team Lead – Delivery & Ops briefed on all Projects and activities assigned.
- Successfully serves as point of authority and/or source of advice for assigned projects.

Commitment to Diversity & Inclusion: :

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Essential Requirements:

- Minimum: Post Graduate Degree, ideally in science. Additional further education desirable preferable MBA.
- Minimum 7 years of experience of working with Medical Communications for either an agency or from within the pharmaceutical industry.
- Experience in healthcare communications environment preferable
- Extensive track record in Operations & Project Management
- High level of experience in digital solutions and innovation
- Significant openness to piloting new ideas.
- Experience in cross cultural work environment.

Desirable Requirements:

- Ability to lead projects of moderate to high complexity, strong teamwork, and collaboration skills.
- Ability to manage multiple priorities and a heavy workload.

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Division

Operations

Business Unit

Innovative Medicines

Location

India
Site
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No
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Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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