

Senior Accountant - Global Drug Development

Job ID
REQ-10036110
Jan 14, 2025
USA

Summary

This position will be located at the East Hanover, NJ site and will not have the ability to be located remotely.

The Senior Accountant, Accounting & Reporting, Development will be responsible for providing analytical and operational support to the Global Drug Development organization. This role will work closely with the Development Finance team in East Hanover to ensure accurate month end reporting, controls compliance, and support of the various business objectives.

#LI-Hybrid

About the Role

Key Responsibilities:

- Contribute to Month-end financial closing and reporting process for the Global Drug Development organization including monthly development accruals and prepaid entries, account reconciliation and analysis, and various reporting schedules.
- Work with the GDD finance team to ensure the Accrual Tool is maintained and calculating accruals appropriately. Collaborate with the finance team to post and review the monthly accrual via the accrual tool.
- Responsible for coordinating and reviewing the results of the quarterly vendor confirmation process.
- Provide analytical and operational support to the Development organization.
- Ensure business partners understand and adhere to financial processes and controls.
- Participate in the preparation of quarterly GDD SOX reports.
- Responsible for the delivery of service levels and SLA/KPI targets for the accounting function.
- Ensure accounting policies, processes and operating procedures are clearly defined, in line with Group standards, up to date and documented.
- Resolve accounting related issues as required
- Ensure all Accounting processes comply with Novartis standards and policies (i.e. global processes, Novartis Accounting Manual, Novartis Financial Controls Manual, Management Authorization Levels, etc.)

Essential Requirements:

- Bachelor's degree required
- 4+ years of financial experience, preferably in Big 4 public accounting, and/or the healthcare industry
- Strong financial analysis and excellent communications skills
- Flexibility and ability to learn quickly and work independently and proactively
- Well organized and structured to lead complex processes and projects, and multi-task as needed

Desirable Requirements:

- Degree subject area in Accounting and/or Finance strongly preferred; advanced degree in Finance, Accounting or Business and/or CPA a plus
- Comprehensive knowledge of IFRS (GAAP), accounting and financial reporting requirements, enterprise systems knowledge (SAP); knowledge of Development processes/systems a plus
- Continuous Improvement training (i.e. Six Sigma)

Novartis Compensation and Benefit Summary: The pay range for this position at commencement of employment is expected to be between: \$70,000.00 and \$130,000.00 / year; however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in

your message.

Division

Finance

Business Unit

CTS

Location

USA

State

New Jersey

Site

East Hanover

Company / Legal Entity

U061 (FCRS = US002) Novartis Services, Inc.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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