NOVARTIS

Principal Scientific Writer

Job ID
REQ-10037491
Feb 04, 2025
Ireland

Summary

To write, support, manage and provide consultancy to senior and expert scientific writers to prepare all high quality medical and scientific communications including literature review, abstracts, posters, slide sets, Manuscripts (complex) for publication/ presentation.

About the Role

Location

This role is either based in Dublin (Hybrid office/home) OR UK (Homebased)

Your responsibilities include, but are not limited to:

- Prepares / supports the preparation of highly complex scientific documents to meet highest quality standards.
- Initiates, implements and champions process improvement techniques. Manages multiple projects across multiple brands and therapeutic areas. Defines and implements customer management strategies and tactics. Develops a Center of Excellence (CoE) for identified TA/disease area/deliverable.
- Provides strategic inputs to development and brand plans and assists in policy decision making as TA/disease/deliverable champion.
- Ideates and implements tactics to influence internal and external development environment.
- Complies with and support group's project management tool, standards, policies and initiatives.
- Follows Novartis specifications for documentation, templates etc. Maintains records for all assigned projects including archiving. Maintains audit, SOP and training compliance. Trains new joiners, fellow colleagues as and when required. Performs additional tasks as assigned.

Key Performance Indicators

- Preparation of the above referenced documents meeting set quality standards and on time for submission to Health Authorities/ Clinical teams / Journals as appropriate. (i.e. complying with standards e.g. CONSORT regarding publication of trial results, complying with journal formatting requirements etc).
- Derive maximum efficiency from the teams working on projects assigned. Publications are acceptable to internal and external authors (no issues with authorship).
- Completion of an adequate number of medical and scientific documents (taking into account complexity) per year.
- Active contribution to knowledge creation, use and dissemination activities. Adheres to Novartis values and behaviors.

Requirements

Education (desirable**):**

- **Minimum:** Minimum science degree or equivalent, B.Sc./equivalent with 12 years Clinical Research (CR) experience, M.Sc./M.Pharm +10 years of clinical research (CR) experience
- **Desired:** Doctoral Degree or Qualification in Medical Sciences

(MBBS/MD/equivalent)

PhD > 8 year of CR experience, MBBS/equivalent >8 year of

CR experience, MD >6 years of CR exp

- Excellent written and oral English

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

Division
Operations
Business Unit
Universal Hierarchy Node
Location
Ireland
Site
Dublin (NOCC)
Company / Legal Entity
IE02 (FCRS = IE002) Novartis Ireland Ltd
Alternative Location 1
London (The Westworks), United Kingdom
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams'

representative of the patients and communities we serve.

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