

Global IDT & WHT System Assurance and Performance Lead

Job ID
REQ-10039248
Mar 10, 2025
India

Summary

The Global IDT & WHT System Assurance and Performance Lead is part of the IDT Global Process Organization (GPO) and is responsible for the implementation, maintenance and monitoring of the globally maintained Indirect Tax and Withholding Tax controls and compliance processes of Vertex, Document Reporting and Compliance and Tax Compliance modules implemented with LDC.

This role will be a Subject Matter Expert and Global Tax SuperUser for Indirect Tax and Withholding Tax related topics. This role will also ensure tax configuration in ERP systems, IDT relevant documentation, tax compliance and reporting tasks are maintained and in place. This role drives continuous improvement, through performance KPIs and leads training projects to provide highly effective and efficient end-to-end IDT processes to the Novartis divisions.

This role will support the Novartis Group of entities including in-country business functions, NOCCs and third party service hubs.

About the Role

Key responsibilities:

- Operational oversight to provide services at expected levels with a clear customer focus including handling the exceptions. Actively partners and collaborates with key stakeholders including local FRA, NOCCs, Global Tax COEs and Global Tax
- Supports Service Managers to drive productivity and continuous improvement, process changes and leading practices to have an efficient and effective tax process. Act as a Global System Super User in relation to Indirect Tax and Withholding Tax configuration and actively initiates and participates in ERP configuration and/or improvements to sustain a highly effective and efficient process
- Realizes cost reduction opportunities including areas to standardize processes to optimize investments made in global ERP/SAP systems and financial services. Manage and support the training of Indirect Tax and Withholding Tax performance management initiatives. Manage service demand for area of responsibility
- Ensure all processes, policies and procedures in respect of Global IDT and WHT NFCM controls are clearly defined, implemented and performance timely and fully documented, in line with Novartis standards and consistent with best practices as well as aligned with the Global Blueprint
- Support compliance with Novartis Accounting Manual (NAM), Novartis Financial Controls Manual (NFCM) and regulatory requirements and implementation in internal guidelines. Support application of agreed

Novartis control procedures and actively support to deliver SOX certification. Promote a strong control environment and follow up on issues and implement correcting measures

- Supporting in the build of an effective ticketing process for bottom up change requests if IDT and WHT master data changes. Maintenance of tax condition and tax determination tables within both the Global Vertex Tax engine and S4 Hana for countries live on LDC engine ensuring tax determination is performed accurately in both the sales and procurement transaction
- Ensuring proper maintenance where require of the Global Tax Procedures as deputy to the Global Vertex Project Lead. Maintaining where required the respective master data tables for DRC including tax table mapping and approval workflows. Supporting regional superusers where applicable in building the Regional Scenario for the Tax Compliance module of S4Hana
- Supporting where applicable the roll out of the respective tools in connection with the LDC timelines; however, this is not the primary role of this position. Proactively challenge the Status Quo and drive continuous improvement, making fact-based recommendations
- Take the lead on building a global dashboard for indirect tax and withholding tax processes; incorporate other Tax related processes as considered necessary. Operationalize performance management across the Global, Regional and Local operational teams, including annual KPIs to drive success. Actively support Indirect Tax Global Process working style being inclusive, proactive, respectful, and results driven in alignment with Novartis Values and Behaviours
- Act as a role model to enable service lines to deliver a high-performing organization and drive improvements/standard solutions while cultivating a customer service focused culture.

Essential Requirements:

- University level degree in Business Administration/ Economics/Finance or Chartered Accountant / MBA desirable
- Indirect Tax specialized qualifications
- Financial experience, with in-depth functional expertise
- Experience of managing projects driving performance (e.g. ERP implementation)

Desirable Requirements:

- Demonstrated ability to work effectively in a multi-national, matrix organization
- Lean/ Six Sigma Certified preferred.
- Previous experience in managing Indirect Tax
- Understanding of tax systems

Why Novartis:

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams'

representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information.

Please include the job requisition number in your message.

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