

Business Data Migration Expert - Operations

Job ID
REQ-10041063
Feb 17, 2025
Mexico

Summary

Business Data Migration expert for Operations on LDC ERP program ensures data is delivered according to global/deployment/country requirements and timelines and responsible for data migration activities in a deployment (above-country) for Data objects in his/her scope. The data includes but is not limited to Material master, Inventories, Batch master. Acts as the functional SPoC for data migration on the assigned objects for a given release.

About the Role

Major accountabilities:

- Perform or ensure data cleansing tasks are completed on time
- Complete data collection for manual/construction objects on time
- Work together with IT counterparts to prepare value mappings
- Create and maintain master lists if applicable for assigned objects
- Provide business insights and information to technical teams for extraction and conversion from the legacy system(s) for assigned data objects
- Work together with IT team and country Business Data Owners to identify objects in scope for country
- Ensure data readiness & verify quality throughout data journey for assigned data objects
- Verify that data is fit for purpose (incl. alignment with internal/external stakeholders)
- Approve upload files before and after load for all assigned data objects (including formal approval)
- Perform manual (type-in) data loads into target clients where applicable for assigned objects
- Perform dual maintenance
- Execution and approval of data verification scripts
- Act as SPoC for assigned objects as part of defect management process during Hypercare

Key performance indicators:

- Data Cleansing completion for relevant data objects on project(s) within the region based on given data migration schedule
- Data Loads completion for relevant data objects on project(s) within the region based on given data migration schedule
- All major issues related to data quality for relevant data objects resolved based on given project(s) schedule

Minimum Requirements:

Work Experience:

- 5+ years in country & global roles (ERP project implementation experience preferred)
- Bachelor or Master degree preferred

Skills:

- Strong knowledge about the business processes in the area of Material master, Material management and Supply chain
- Data Migration experience preferred
- Good communication and negotiation skills, good stakeholder management
- Strategic and hands on way of working (running meetings, tracking progress, managing issues)
- Strong Excel Skills

Languages :

- Fluent English (additional languages preferred)

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Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

BD&L & Strategic Planning

Job Type

Full time

Employment Type

Regular

Shift Work

No

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