

# EPRM Specialist

Job ID  
REQ-10044328  
Mar 14, 2025  
Mexico

## Summary

Location: Mexico City #Hybrid

About The Role:

The ERPM Team at Novartis is looking for an analyst to help with global risk assessments of suppliers and other external parties.

## About the Role

Main Responsibilities:

- Conduct comprehensive risk assessments across various risk areas
- Conduct business engagement meetings and provide support to your internal stakeholders
- Work with internal stakeholders and IT support teams to raise and resolve identified issues
- Prepare various EPRM reports for global and organizational needs
- Have a good understanding of the system and risk management

Minimum Requirements:

- University Degree
- Proficiency in English; Portuguese is a plus
- Previous Risk Management experience is a plus
- Customer service orientation, professional demeanor, reliability, and good communication skills
- Knowledge of SAP/SNOW is a plus
- Good computer and data manipulation skills
- Strong problem-solving and analytical skills

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division  
Operations  
Business Unit  
CTS  
Location  
Mexico  
Site  
INSURGENTES  
Company / Legal Entity  
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.  
Functional Area  
Procurement  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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