

# Finance Service Center (FSC) Head Baltic

Job ID  
REQ-10001684  
Juli 17, 2024  
Lettland

## Zusammenfassung

-To lead the FRA function within a country across divisions OR lead an FRA service line/ process/ area/ technology and ensure end-to-end service delivery to all Novartis divisions

## About the Role

### Major accountabilities:

- Manage the execution of regional / global strategies for own part of the organization & manage and ensure the development of a team of experienced FRA professionals.
- Manage the budgeting process for the area of responsibility.
- Manage the country internal financial controls; ensures appropriate compliance and usage by performing regular compliance tests and audits.
- Provide timely statutory and country reporting information to internal and external stakeholders, including regional finance officers.
- Ensure the integrity, viability and interoperability of country financial reporting processes and systems, including tax, inventory, corporate-control, payment and purchasing data.
- Manage the implementation of risk management processes and ensure existence and use of adequate risk management tools.
- Manage tax, compliance and audit reporting processes, provide analysis of financial information (monthly, quarterly and annual data) and ensure provision of necessary data to internal and external authorities.
- Manage the correct and timely implementation of financial control processes and policies and ensure adherence thereof.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

### Key performance indicators:

- Timely preparation of monthly and quarterly financial analysis, documentation & reporting.
- Performing update/review for accounting content of operating units accounting -Performing ad hoc activities in a timely manner, as requested.

### Minimum Requirements:

#### Work Experience:

- Functional Knowledge.
- Operations Management and Execution.
- People Leadership.

**Skills:**

- Compliance And Controls.
- Critical Thinking.
- Data Cleansing / Normalization.
- E2E Process View.
- Embracing Change.
- Financial Accounting.
- Financial And Management Reporting.
- Interpersonal Savvy.
- Resilience.
- Tax.

**Languages :**

- English.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Abteilung

Finance

Business Unit

Innovative Medicines

Ort

Lettland

Website

Latvia

Company / Legal Entity

LV01 (FCRS = LV001) SIA Baltics, Latvia

Functional Area

Audit und Finanzen

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

iframe{ width: 100%; margin-top: 3rem; } @media screen and (max-width: 767px){ iframe{ height: 30vh !important; } } @media screen and (min-width: 768px){ iframe{ height: 34vh !important; } }

Job ID

REQ-10001684

## Finance Service Center (FSC) Head Baltic

[Apply to Job](#)

---

**Source URL:** <https://www.adacap.com/careers/career-search/job/details/req-10001684-finance-service-center-fsc-head-baltic>

### List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Latvia/Finance-Service-Center--FSC--Head-Baltic\\_REQ-10001684](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Latvia/Finance-Service-Center--FSC--Head-Baltic_REQ-10001684)
5. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Latvia/Finance-Service-Center--FSC--Head-Baltic\\_REQ-10001684](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Latvia/Finance-Service-Center--FSC--Head-Baltic_REQ-10001684)