

# **Business Data Migration Expert - Manufacturing (m/f/d)/ Ekspert migracije poslovnih podatkov (m/ž/d)**

Job ID  
REQ-10008723  
Aug. 19, 2024  
Slovenien

## **Zusammenfassung**

Location: Ljubljana #LI-Hybrid Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you. As the Business Data Migration expert – Manufacturing, you will perform business related tasks of data migration activities on the assigned data objects in Manufacturing area (Material master, Inventory, batches, BOM, routings, plant maintenance in SAP) in line with global/deployment/country requirements and timelines. You will be part of deployment (above-country) data migration team, work closely with functional points of contact for data migration, business users from countries and IT counterparts.

## **About the Role**

### **Key Responsibilities:**

Your responsibilities include, but are not limited to:

- Ensure Manufacturing data cleansing tasks are completed on time
- Complete data collection for manual/construction objects on time
- Work together with IT counterparts to prepare value mappings
- Create and maintain master lists if applicable for assigned objects
- Provide business insights and information to technical teams for extraction and conversion from the legacy system(s) for assigned data objects
- Ensure Manufacturing data readiness & verify quality throughout data journey for assigned data objects
- Verify that data is fit for purpose (incl. alignment with internal/external stakeholders)
- Perform manual (type-in) data loads into target clients where applicable for assigned objects
- Execution and approval of data verification scripts

Commitment to Diversity & Inclusion: :

*We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.*

### **What you'll bring to the role:**

- Understand business processes in Manufacturing area (Material master, Inventory, batches, BOM, routings, plant maintenance in SAP) Fluent English
- Experience with using ERP system in Manufacturing area. Good communication and negotiation skills, stakeholder management

- Prove experience in country & global roles with strategic and hands on way of working (running meetings, tracking progress, managing issues). Strong Excel Skills
- ERP project implementation experience preferred.
- Data Migration experience preferred.

We offer **permanent employment** with **6 months** of probation period.

### **Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Energized for Life), employment at Top SI Employer, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

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In Slovenian:

**NAZIV DELOVNEGA MESTA:** Ekspert migracije poslovnih podatkov (m/ž/d)

**Lokacija:** Ljubljana #LI-Hybrid

Novartis ne more ponuditi podpore za selitev za to vlogo: prijavite se le, če vam je ta lokacija dostopna.

Kot ekspert za migracije poslovnih podatkov – proizvodnja, boste opravljali poslovne naloge dejavnosti selitve podatkov na dodeljenih podatkovnih objektih na območju proizvodnje (material master, inventar, serije, BOM, usmerjanja, vzdrževanje obratov v SAP-ju) v skladu z globalnimi/ uvedbenimi/ državnimi zahtevami in časovnicami. Postali boste del skupine za uvajanje (naddržavne) selitve podatkov, tesno sodelovali s funkcionalnimi kontaktnimi točkami za selitev podatkov, poslovnimi uporabniki iz držav in sogovorniki za IT.

### **Vaše ključne odgovornosti:**

Vaše odgovornosti vključujejo, vendar niso omejene na:

- Zagotavljanje, da so naloge čiščenja proizvodnih podatkov pravočasno zaključene.
- Pravočasno zaključevanje zbiranja podatkov za ročne/gradbene predmete.

- Sodelujte z IT sodelavci pri pripravi preslikav vrednosti.
- Ustvarjanje in vzdrževanje glavnih seznamov, če je to primerno za dodeljene predmete.
- Zagotavljanje poslovnih vpogledov in informacij tehničnim ekipam za ekstrakcijo in pretvorbo iz starih sistemov za dodeljene podatkovne predmete.
- Zagotavljanje pripravljenosti podatkov in preverjanje kakovosti na celotnem poteku podatkov za dodeljene podatkovne predmete.
- Preverjanje, ali podatki ustrezajo namenu (vključno z usklajevanjem z notranjimi/ zunanji deležniki).
- Po potrebi za dodeljene predmete izvajanje ročnega nalaganje podatkov v ciljne odjemalce (tipiziranje).
- Izvajanje in odobritev korakov preverjanja in potrjevanja napak v scenarijih DVT.

Zavezanost raznolikosti in vključevanju:

*Zavezani smo k izgradnji izjemnega, vključujočega delovnega okolja in raznolikih ekip, ki predstavljajo bolnike in skupnosti, katerim služimo.*

Vaš doprinos, k delovnem mestu:

- Razumevanje poslovnih procesov na področju proizvodnje (material master, inventar, serije, BOM, usmerjanja, vzdrževanje obrata v SAP)
- Dobro znanje angleškega jezika
- Izkušnje z uporabo ERP sistema v proizvodnem področju. Dobre komunikacijske in pogajalske sposobnosti, upravljanje deležnikov.
- Dokazati izkušnje v državnih in globalnih vlogah s strateškimi in praktičnimi načini dela (vodenje sestankov, sledenje napredku, upravljanje težav). Močne Excelove spretnosti.
- Zaželeno so izkušnje pri izvajanju ERP projekta.
- Zaželena izkušnja selitve podatkov.

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedoločen čas** s poskusno dobo **6 mesecev**.

## Zakaj Novartis?

Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>

## Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

## Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Abteilung

Operations

Business Unit

CTS

Ort

Slowenien

Website

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Alternative Location 1

Tschechische Republik

Functional Area

BD&L & Strategic Planning

Job Type

Full time

Employment Type

Regular

Shift Work

No

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## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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Job ID

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