

# **Operational Scheduler**

Job ID REQ-10015550 Juli 23, 2024 Türkei

# Zusammenfassung

In this position you will take the responsibility for short term scheduling. You will be providing detailed finite schedules to the shop floor, defining and optimizing sequences of execution, releasing orders to production and ensuring materials and capacity availability, in accordance with the law, internal regulations, Good Practices, and business objectives. This position is temporary. It is a great opportunity for graduates to gain experience in manufacturing.

### **About the Role**

Location: Istanbul Kurtköy, Turkey #LI-Hybrid

Novartis is unable to offer relocation support for this role: please only apply if this location is accesible for you.

## **Key Responsibilities:**

- Responsibility to provide a feasible plan to the shop floor in terms of materials and capacity availability
- Establish optimized sequence of orders within the Planning Time Fence and keep it up to date, based on rules agreed by manufacturing, Quality and other support functions and in accordance with customer requirements
- Participate in decision-making and creating planning templates for the production and adapt them according to foreseen run rate increases
- Order Management: verify material and documentation availability, inform production about orders and release orders to production
- Comply with and enforce health, safety and environment rules and guidelines (HSE)
- Continually seek to improve the efficiency of own work and to simplify current process. In particular, regularly optimize and simplify the production schedule to improve efficiency and management.
- Contribute to continuous improvement by making proposals and participating in the implementation of tangible and effective actions
- Ensure the training of relevant associates on basic scheduling knowledge if applicable

#### **Essential Requirements:**

• University degree in chemistry, pharmacy, economics or other equivalent subject is preferred

- Fluent in English
- Knowledge of MS. Office
- SAP knowledge
- Relevant working experience is a plus

#### **Benefits and Rewards:**

Read our handbook to learn about all the ways we'll help you thrive personally and professionally: Novartis Life Handbook

## **Commitment to Diversity & Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

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Abteilung

Operations

**Business Unit** 

Innovative Medicines

Ort

Türkei

Website

İstanbul Kurtköv

Company / Legal Entity

TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.S.

Functional Area

**Technical Operations** 

Job Type

Full time

**Employment Type** 

Temporary (Fixed Term)

Shift Work

Nο

Apply to Job

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