

Vodja odpreme logistike / Outbound Logistics Manager

Job ID
REQ-10034963
Dez. 30, 2024
Slovenien

Zusammenfassung

#LI-Onsite

Iščemo vodjo odhodne logistike, ki nam bo pomagal zagotoviti natančno in pravočasno ustvarjanje in vzdrževanje glavnih podatkov v našem ERP sistemu, v skladu z lokalnimi in globalnimi zahtevami. Poleg tega ta vloga vključuje vodenje taktičnega nabavnega procesa za zagotovitev razpoložljivosti materialov in izvedljivosti izvedbenega načrta v skladu z našo politiko zalog na lokaciji.

We are seeking an Outbound Logistics Manager to help us ensure accurate and timely creation and maintenance of master data in our ERP System, in line with local and global requirements. Additionally, this role involves driving the tactical purchasing process to ensure material availability and execution plan feasibility according to our Site inventory policy.

About the Role

Vaše ključne odgovornosti:

- Nastavite in izvedite kompleksno lokalno in globalno nastavitve glavnih podatkov, vzpostavite procese, smernice, poslovne matrike in časovnice SLA v okolju GxP, v skladu s skladnostjo Novartisa.
- Zagotovite, da so vsi logistični procesi izvedeni pravočasno, kakovostno, učinkovito in uspešno, v popolni skladnosti z zakoni in politikami upravljanja oskrbovalne verige.
- Izvajajte dnevni nadzor MRP za vse materiale BOM, vključno z analizo zahtev in upravljanjem naročil, ter zagotovite, da nobeno naročilo ni zapadlo.
- Zagotovite uravnotežen seznam odpreme za prihajajoče materiale v skladišče in oddelek za kakovost, da se zagotovi skladnost s proizvodnimi potrebami.
- Delujte kot enotna kontaktna točka (SPOC) za vprašanja eskalacije za dodeljene stranke, vplivajte in povežite ustrezne deležnike za pospešitev reševanja (sistemskih) težav.

Vaš doprinos k delovnem mestu:

- Znanje MS Excel.
- Znanje angleščine.
- Prejšnje izkušnje v skladišču.
- ERP sistemi.
- Načrtovanje materialnih potreb (MRP).

Zaželene izkušnje:

- Izkušnje z odhodno logistik

Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Key Responsibilities:

- Set up and perform complex local and global master data setup, establishing processes, guidelines, business matrices, and SLA timelines in a GxP environment, adhering to Novartis compliance.
- Ensure all logistics processes are executed in a timely, high-quality, efficient, and effective manner, fully compliant with laws and supply chain management policies.
- Conduct daily MRP oversight for all BOM materials, including analysis of requirements and Purchase Orders management, ensuring no Purchase Orders are past due.
- Provide a load-balanced dispatch list for incoming materials to the warehouse and Quality department, ensuring alignment with production needs.
- Act as the Single Point of Contact (SPOC) for escalation issues for assigned customers, influencing and connecting relevant stakeholders to expedite (system) issue resolution.

Essential Requirements:

- MS Excel knowledge.
- Proficiency in English.
- Previous warehouse experience
- ERP Systems.
- Material Requirements Planning (MRP).

Desirable Requirements:

- Outbound experience

You'll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Energized for Life), employment at Top SI Employer, Unlimited learning and development opportunities.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Abteilung

Operations

Business Unit

Innovative Medicines

Ort

Slowenien

Website

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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