Strokovni sodelavec za oskrbo zdravil (m/ž/d) / Associate Expert Drug Supply (m/f/d)

Job ID
REQ-10042707
März 04, 2025
Slowenien

Zusammenfassung

#LI-Hybrid

Z veseljem napovedujemo ustanovitev novega obrata klinične proizvodnje v Sloveniji, namenjenega hitrejšemu odkrivanju inovativnih zdravil za bolnike po vsem svetu. Najsodobnejši objekt, ki se nahaja v Biocampusu v Mengšu, nudi izjemno priložnost za sodelovanje, inoviranje in vpliv.

Iščemo navdušene in usposobljene strokovnjake za tim Klinične proizvodnje zdravil.

Kot del tima boste odgovorni predvsem za nemoten potek proizvodnje zdravil, vzdrževanje opreme, infrastrukture in okolja v obratu klinične proizvodnje.
Kot strokovni sodelavec za oskrbo zdravil boste del tima Klinične proizvodnje zdravil na naši lokaciji TRD v Mengšu, Slovenija.

Postanite del dinamičnega tima, ki na novo opredeljuje zdravljenje in prinaša upanje tistim, ki ga najbolj potrebujejo. Pridružite se nam pri oblikovanju prihodnosti varovanja zdravja in pri ustvarjanju pomembnih razlik v življenju bolnikov po vsem svetu. Veselimo se vašega prihoda v naš tim!

We are thrilled to announce the establishing of new clinical manufacturing facility in Slovenia, dedicated to accelerating the creation of innovative medicines for patients around the globe. This cutting-edge facility, located at Biocampus Mengeš, offers unparalleled opportunities for collaboration, innovation, and impact.

We are currently looking to hire passionate and skilled experts in the production team.

As part of our team, you will be primarily responsible to enable the drug product manufacturing, maintain clinical production equipment, infrastructure, and environment in the Clinical Manufacturing Plant.

As Associate Expert Drug Supply you will be part of the DP Clinical Manufacturing Team at our TRD site in Menges, Slovenia.

Be part of a dynamic team that is reimagining medicine and delivering hope to those who need it most. Join us in shaping the future of healthcare and making a meaningful difference in the lives of patients worldwide. We look forward to welcoming you to our team!

About the Role

Vaše ključne odgovornosti:

- Delovanje v skladu s standardi za kakovost, etiko, varnost, zdravje, okolje in informacijsko varnost.
- Načrtovanje, organizacija, izvajanje in dokumentiranje dejavnosti kliničnih proizvodnih operacij pod zmernim nadzorom (vzorčenje čistih prostorov, menjave izdelkov, ravnanje z materiali in vzorci, shranjevanje in distribucija).
- Delovanje v skladu s smernicami in postopki podjetja ter zagotavljanje upoštevanja predpisov GxP.
- Sodelovanje pri reševanju izzivov in odpravljanju težav. Prepoznavanje, sporočanje in prispevanje k reševanju odstopanj ter izvajanje korektivnih in preventivnih ukrepov. Uporaba pridobljenih izkušenj.
- Predlaganje in izvajanje izboljšav. Prispevanje k razvoju novih procesov ali optimizaciji obstoječih.
- Podpiranje notranjih (npr. GGA) in zunanjih presoj (npr. JAZMP).
- Izkazovanje pozitivne delovne etike in pozitivno vplivanje na druge.
- Odgovornost za osebni in strokovni razvoj.
- Prejemanje, pravilno shranjevanje in priprava blaga za pošiljanje, izvajanje dodeljenega vzorčenja.
- Odgovornost za urejenost in čistočo na dodeljenih področjih dela in prostorih za delo.

Vaš doprinos k delovnem mestu:

- Srednješolska izobrazba.
- Tekoče znanje slovenščine. Tehnično znanje angleščine.
- Minimalno 1 leto izkušenj na primerljivem delovnem mestu.
- Dobre organizacijske sposobnosti in sposobnosti upravljanja z dokumentacijo, ki zagotavljajo vodenje evidenc v skladu s pravili podjetja.

- Sposobnost natančnega upoštevanja navodil in postopkov.
- Ustrezno poznavanje programske opreme in računalniških orodij.

Zaželene izkušnje:

- Ustrezno strokovno ali tehnično znanje na določenem področju (podpora proizvodnji – npr. vzorčenje za spremljanje okolja).
- Dobro poznavanje dobre proizvodne prakse (GMP) in izkušnje z delom v reguliranem proizvodnem okolju.
- Izkušnje s sistemi za upravljanje z materiali in vzorci (npr. SAP, LIMS).

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločen čas s poskusno dobo **6 mesecev.**
Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti

predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Key Responsibilities:

- Working according to appropriate standards defined for quality, ethics, health, safety, environment, and information security.
- Planning, organizing, performing and documenting CMO activities under moderate supervision (clean utilities and cleanrooms sampling, product change-over, material and sample handling, storage and distribution).
- Operating within established company guidelines and procedures and ensuring compliance to GxP regulations.
- Assisting in routine and non-routine challenges and troubleshooting. Recognizing, communicating and providing input to the solution of deviations and following corrective and preventive actions. Applying lessons learned.
- Proposing and implementing ideas for continuous improvements. Contributing to the development of new processes or optimizes existing ones.
- Supporting internal (e.g. GGA) and external audits (e.g. JAZMP)
- Showing positive work ethics and influencing others.
- Responsibility for personal and professional development.
- Receipt, proper storage, and provision for shipping of goods, performing delegated sampling.
- Responsible for order and cleanliness in assigned task areas and rooms.

Essential Requirements:

- High school education.
- Fluent in Slovene. Technical knowledge of English.
- Minimum 1 year experience in a comparable position.
- Good organization and documentation skills, ensuring records are maintained according to company policies.
- Ability to accurately follow instructions and procedures.
- Adequate knowledge of software and computer tools.

Desirable Requirements:

- Adequate scientific or technical knowledge in a specific area (production support – sampling for e.g. environmental monitoring)
- Solid knowledge of GMP and experience working in a regulated manufacturing environment.
- Experience in material and sample management systems (e.g. SAP, LIMS).

We offer **permanent employment** with **6 months** of probation period. Submit your application with the CV in Slovenian and English language.

You'll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), employment at Top SI Employer, Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

Abteilung
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Business Unit
Innovative Medicines
Ort
Slowenien
Website
Mengeš
Company / Legal Entity
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Functional Area
Research & Development
Job Type
Full time
Employment Type
Regulär
Shift Work
No
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