

Specialist - Supply Operations

Job ID
REQ-10005381
Mayo 20, 2024
India

Resumen

Plan, consolidate and organize replenishment of Finish Product from internal and external suppliers to Basel Hub. Manage associated inventory level and be responsible of allocating the stock to customers as appropriate while ensuring on time delivery to customers Provide enhancements or area of improvements to the customers. Collaborate with external Supply organization, internal plants, Country pharma organizations and Novartis pharma service countries for continuous improvement.

About the Role

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Key Responsibilities:

- Performing day to day activities of processing supply planning & order management activities / projects / portfolio / brands assigned as per the relevant SOPs, business matrix and SLA timelines.
- Assist in data collection and reporting of important metrics
- Assist in continuous improvement initiatives.
- Manage ad-hoc projects assigned in area of work.
- Proactively report all deviations through timely issues
- Implement continuous process improvement projects to enhance quality & productivity.
- Ensure that the service dashboard, order management framework & time sheet are always kept updated.
- Regularly communicate with customers & partners to collect feedback on support services, report deliverable status and continuously acquire process knowledge.
- Ensure Training on relevant procedures before taking up any GxP activities.
- Report deliverable status and continuously acquire process knowledge.

Essential Requirements:

- Communication Skill – Fluent in verbal and written English; knowledge of other languages is an added advantage.
- Basic understanding of Pharma products and lifecycle events.

- Basic understanding of Inventory Management.
- Basic understanding of SAP systems and navigation.
- Basic understanding of transportation, warehousing & inventory distribution.
- Basic understanding of performance KPIs.
- Basic understanding of MS Excel.
- Basic understanding of business processes & PDCA cycle.
- Awareness of GXP.

Desirable Requirements:

- Graduate / Post Graduate in Supply Chain/Operations/Pharmacy/Life Sciences/Engineering/Commerce/Economics Languages: EnglishEnglish and German – fluent

Why Novartis: Our purpose is to reimagine medicine to improve and extend people’s lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

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Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>.

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División

Operations

Business Unit

Innovative Medicines

Ubicación

India

Sitio

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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