

# Source to Pay Digital Solutions Manager

Job ID

REQ-10012737

Jun 26, 2024

República Checa

## Resumen

We are seeking an experienced leader with deep knowledge and expertise in SAP products, particularly the Ariba Network, to join our team as the S2P Digital Solutions Manager. This role focuses on e-invoicing, supplier enablement, and delivering outstanding services globally. Currently, Ariba e-invoicing is present in 35 Novartis locations. The S2P Digital Solutions Manager will oversee two teams within the S2P organization of Novartis Business Services in Prague. One team focuses on supplier enablement for Indirect Procurement (Commerce Automation), with a strong emphasis on e-invoicing and auto-posting, and is expanding to supplier enablement for Direct Procurement via Ariba Supply Chain Collaboration. The second team is dedicated to Supplier Lifecycle Management (SLM) activities, including vendor registration through Ariba Supplier Lifecycle Performance (SLP) and fraud prevention using ORO callbacks. The role ensures smooth operations of both teams, equipping them with necessary tools and support, and involves close collaboration with IT and global program teams on ongoing Digital Transformation projects.

## About the Role

### About the role:

We are seeking an experienced leader with deep knowledge and expertise in SAP products, particularly the Ariba Network, to join our team as the S2P Digital Solutions Manager. This role focuses on e-invoicing, supplier enablement, and delivering outstanding services globally. Currently, Ariba e-invoicing is present in 35 Novartis locations. The S2P Digital Solutions Manager will oversee two teams within the S2P organization of Novartis Business Services in Prague. One team focuses on supplier enablement for Indirect Procurement (Commerce Automation), with a strong emphasis on e-invoicing and auto-posting, and is expanding to supplier enablement for Direct Procurement via Ariba Supply Chain Collaboration. The second team is dedicated to Supplier Lifecycle Management (SLM) activities, including vendor registration through Ariba Supplier Lifecycle Performance (SLP) and fraud prevention using ORO callbacks. The role ensures smooth operations of both teams, equipping them with necessary tools and support, and involves close collaboration with IT and global program teams on ongoing Digital Transformation projects.

### Key Responsibilities:

- Serve as the business interface owner and administrator of SAP Ariba Network. Own the supplier enablement process for Ariba Commerce Automation, Supply Chain Collaboration, and Taulia.
- Manage two teams focused on SAP Ariba and Supplier Lifecycle Management activities.
- Accountable for meeting e-invoicing KPI, auto-posting KPI, and agreed SLA targets.
- Ensure successful delivery of transactional documents (PO, Invoice, OC, ASN, etc.) between internal ERPs

and Ariba Network.

- Manage global scoping, projections, reporting, and KPIs for supplier enablement to e-invoicing at a global level.
- Drive complex supplier integrations for e-ordering/e-invoicing via Ariba through cXML, EDI, CSV.
- Collaborate closely with internal teams deploying further SAP Ariba solutions (SLP, content enablement, guided buying, S4HANA).
- Provide training and access to SAP Ariba Network for technical teams, manage country rules, transactional rules, and other related settings on the SAP Ariba Novartis buyer account.
- Validate and sign off on deployments, enhancements, and new company code go-lives related to the Novartis internal system interface to SAP Ariba.
- Manage internal training and communication related to SAP Ariba with category managers, local teams, and buyers.

### **Key Requirements:**

- University degree in business administration, finance, or computer science.
- Proficiency in English (written and spoken); other EU languages are a plus.
- Experience with project management practices, particularly in the context of P2P Digital Transformation projects.
- People management experience.
- In-depth knowledge of SAP products, particularly Ariba Network, S4HANA, and ECC.
- Experience in leading process improvements.
- Strong technical competence in SAP Ariba and ERP systems.

### **You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

### **Benefits and rewards:**

Read our handbook to learn about all the ways we'll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

División

Finance

Business Unit

CTS

Ubicación

República Checa

Sitio

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Auditoría y Finanzas

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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