Trial Vendor Senior Manager (TVSM)

Job ID
REQ-10015523
Ago 12, 2024
Reino Unido

Resumen

100,000+ That is how many patients participate in our clinical trials at any given time. Global Clinical Operations (GCO) is Novartis' powerhouse, designed to enable faster trial recruitment and enhanced trial delivery resulting in timely access for patients to potential novel treatments. Every day, we are the link between science and medicine – envision the impact you could have as Trial Vendor Associate Director (TVAD). This role is a core member of the Clinical Trial Team (CTT), independently leading all clinical vendor-related aspects of global clinical trials to deliver study outcomes within schedule, budget, quality/compliance, and performance standards. You will implement global vendor strategy with accountability for vendor service delivery at study level, and we see you collaborating closely with the Vendor Start-Up Manager (VSM) for selected services. In addition, the TVSM will proactively handle vendor related risk, including risk in-country and in hubs (with contingency plans). We see the TVSM resolve issues and coordinate vendor compliance at study level. We also expect the TVSM to be responsible for all activities where a VSM is not assigned; for service delivery after start-up when the VSM is no longer assigned to the study.

About the Role

Key Responsibilities:

- Close interaction and collaboration with study trial leads and study team members during the study lifetime.
- Collaborate with VSMs in the development of the Study Specification Worksheet (SSW) to facilitate the bid process.
- Review quotes and proposals in collaboration with procurement; supporting contract discussions, as required.
- Contribute to the development of vendor contract amendments.
- Ensure vendor service excellence at the study level; making sure vendors meet quality and service level standards in their service delivery for the trial.
- Be accountable for vendor cost control, budget reviews, invoice reconciliation and PO close-out.
- Optimizing a front-loaded and timely study-start-up process; handles vendor-related activities for database launch.
- Perform user acceptance testing (UAT) for eCOA and IR

Role Requirements:

- Ideally you will have 3+ years of hands-on involvement in clinical research studies, interacting with diverse vendors routinely used in these studies.
- Excellent knowledge of GxP and ICH regulations.
- Strong knowledge of clinical trial design and mapping to supplier requirements.
- Previous experience in User Acceptance Testing for eCOA and IRT is advantageous.
- Strong leadership qualities. Ability to influence and negotiate with both internal customers and vendors.
- Ability to work in cross functional teams, in a complex matrixed environment is essential.
- Excellent written and oral communication skills.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: https://www.novartis.com/about/strategy/people-and-culture

You'll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being, Unlimited learning and development opportunities.

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: https://talentnetwork.novartis.com/network

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

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London (The Westworks)
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Functional Area
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Job Type
Full time
Employment Type
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Shift Work
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