

# Associate Director, Project Management (Neuroscience)

Job ID  
REQ-10029738  
Dic 10, 2024  
Estados Unidos

## Resumen

Onsite - Cambridge, MA or San Diego, CA

Want to make an impact on those suffering from neurological diseases? This is your opportunity!

In this key Associate Director, Project Management (Neuroscience) position, you will lead programs and projects in our Neuroscience Dept of our Biomedical Research facility in Cambridge, MA/San Diego, CA. This role is essential in ensuring that the strategy, planning, and execution are of the highest quality throughout the life cycle of each project. This influential individual contributor position will work with stakeholders from various functions to deliver projects in line with departmental strategy, objectives, and timelines.

## About the Role

### Your responsibilities include, but are not limited to:

- Managing early research and development neuroscience projects across multiple phases
- Providing project management leadership in the areas of planning, tracking, problem-solving, risk management and plan execution.
- Driving the development of the overall project strategy
- Collaborating with relevant line functions to generate and maintain the integrated project plan.
- Working in conjunction with the relevant line functions to ensure execution of all cross-functional project activities.
- Organizing and chairing effective project team meetings, issuing high quality agendas and meeting minutes in a timely fashion
- Collaborating with colleagues on the development of project related documentation, including all board meetings, and present as required.
- Contributing to Portfolio Management and Disease Area related scientific initiatives

### What you'll bring to the role:

- An advanced degree in life sciences/healthcare with a background in other Pharma discipline (Discovery,

Pre-clinical, Clinical, Pharmacokinetics, Regulatory etc.) is required. MSc, PhD, PharmD is preferable.

- 8+ years relevant professional experience in Pharma or biotech industry and in drug development project management
- Experience with discovery, research and ideally early drug development projects (up to Phase IIa), experience in later stage drug development is a plus
- Experience in leading / managing, and driving cross-functional teams
- Experience in a matrixed and/or direct people management role with demonstrated ability to influence without authority
- Expertise in all aspects of team behavior; drives conflicts resolution in teams; good ability to modulate style
- Demonstrated global mindset and cultural awareness

**Desirable Skills:**

- Drug development project management experience
- Scientific expertise in a disease area

The pay range for this position at commencement of employment is expected to be between \$151,000.00 and \$226,000.00 per year; however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients’ lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients’ lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we’ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

## **EEO Statement:**

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

## **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

División

Biomedical Research

Business Unit

Pharma Research

Ubicación

Estados Unidos

Estado

Massachusetts

Sitio

Cambridge (USA)

Company / Legal Entity

U175 (FCRS = US175) Novartis Institutes for BioMedical Research, Inc.

Alternative Location 1

San Diego, California, Estados Unidos

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Job ID  
REQ-10029738

## **Associate Director, Project Management (Neuroscience)**

[Apply to Job](#)

---

**Source URL:** <https://www.adacap.com/careers/career-search/job/details/req-10029738-associate-director-project-management-neuroscience>

### **List of links present in page**

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://www.novartis.com/about/strategy/people-and-culture>
3. <https://talentnetwork.novartis.com/network>
4. <https://www.novartis.com/careers/benefits-rewards>
5. <mailto:us.reasonableaccommodations@novartis.com>
6. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Cambridge-USA/Associate-Director--Global-Project-Management\\_REQ-10029738-1](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Cambridge-USA/Associate-Director--Global-Project-Management_REQ-10029738-1)
7. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Cambridge-USA/Associate-Director--Global-Project-Management\\_REQ-10029738-1](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Cambridge-USA/Associate-Director--Global-Project-Management_REQ-10029738-1)