Procesni ekspert II / Process Expert II

Job ID
REQ-10031625
Ene 02, 2025
Eslovenia

Resumen

#LI-Hybrid

Kot Tehnolog proizvodnih procesov II boste odgovorni za zagotavljanje strokovne pomoči proizvodnji, obvladovanje in optimizacije proizvodnih procesov ter upravljanje procesnih tehnologij in izdelkov. Sodeluje pri stalnem izboljševanju kakovosti in produktivnosti, v skladu s trenutno veljavnimi GMP, SPji ter veljavnimi smernicami in funkcijskimi standardi (npr. ZVO). Podpira nemoteno delovanje proizvodnje, s ciljem izboljšati kakovost in skladnost.

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We are seeking a Process Expert II. In this role, you will provide front line expert support for all process-specific issues to production within one or more production steps, to participate in execution of processes on-time, continuously improving in quality and productivity, performed in compliance to cGMPs, SOPs and applicable guidelines and functional standards (e.g. HSE...). Support smooth operation of production, with the aim of improving quality and compliance.

About the Role

Vaše ključne odgovornosti:

Glavne odgovornosti:

- Nudenje podpore organizaciji T&L pri opredelitvi usposabljanja, s pomočjo katerega bodo sodelavci pridobili svoje kvalifikacije.
- Uvajanje v in pozneje opravljanje vloge strokovnjaka na svojem področju (SME) za specifične tehnike, izdelke ali tehnološke procese.
- Usklajevanje in sodelovanje pri zagotavljanju pravočasnega dokončanja vseh proizvodnih postopkov v skladu z dokumentacijo in pravili dobre proizvodne prakse (GMP).
- Zagotavljanje pravočasne strokovne podpore proizvodnji v primeru tehničnih težav in skrb za takojšnje izvajanje ustreznih korektivnih ukrepov.
- Spremljanje procesov in ugotavljanje morebitnih trendov ter pravočasno ukrepanje ob opaženih negativnih trendih.
- Udeležba na vseh usposabljanjih oz. izobraževanjih, ki so zahtevana za to delovno mesto, shranjevanje ustreznih dokazil o usposabljanju.
- Druge naloge po navodilu nadrejenega in naloge na podlagi posebnega imenovanja.
- Sodelovanje pri pripravi novih globalnih postopkov ali vpeljavi regulatornih zahtev.

- Sodelovanje s strokovnjaki MS&T pri določitvi validacijske strategije.
- Upoštevanje in izvajanje pravil ter smernic za področje zdravja, varnosti in okolja (ZVO).
- Sodelovanje pri projektih nenehnih izboljšav za dvig produktivnosti in drugih projektih v sodelovanju s strokovnjaki drugih oddelkov in funkcij v skladu s cGMP, SOP, ZVO in drugimi smernicami. Izvajanje aktivnosti s ciljem zagotavljanja pravočasnega zaključka projektov.

Vaš doprinos k delovnem mestu:

- Univerzitetna diploma iz inženiringa, farmacevtske tehnologije, kemije, farmacije ali druga ustrezne znanstvene smeri.
- Zaželen magisterij ali ustrezne izkušnje.
- Aktivno znanje angleškega jezika in znanje lokalnega jezika.
- Poznavanje orodja Microsoft Office.

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedoločen čas** s poskusno dobo **6 mesecev.**

Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

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Key Responsibilities:

Main activities:

- Induction to and later fully performing the role of Subject Matter Expert (SME) for specific techniques, products or technical processes.
- Coordinate and participate in ensuring the completion of all production operations on time, in accordance with the documentation and in compliance with GMP.
- Ensure on time shop floor support as an expert on technical problems and ensuring that appropriate immediate corrective actions are implemented.
- Monitor processes, identify possible trends and ensure timely interventions in the event of observed negative trends.
- Support the T&L organization in defining and maintaining training to support associates achieving qualification.
- Participation in all training relevant to the position, maintenance of the relevant training evidence.
- Other tasks as assigned by the supervisor, and tasks based on a specific appointment.
- Ensure timely treatment of deviations, complaints, escalations, OOE, OOS, and the implementation of effective CAPAs within agreed timelines.
- Collaborate with MS&T Experts regarding the definition of the validation strategy.
- Comply with and enforce health, safety and environment rules and guidelines (HSE).

- Participate in continuous improvements and other projects to increase productivity, in collaboration with experts from other departments and functions in compliance with cGMPs, SOPs, HSE and other applicable guidelines. Implement activities with the aim of ensuring the timely completion of projects.

Essential Requirements:

- BSc. in Engineering, Pharmaceutical Technology, Chemistry, Pharmacy or equivalent scientific degree.
- Desirable MSc. or equivalent experience.
- Fluent in English and proficient in site local language.
- Knowledge of Microsoft Office.

We offer **permanent employment** with **6 months** of probation period.

Submit your application with the CV in Slovenian and English language.

You'll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), employment at Top SI Employer, Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

División
Operations
Business Unit
Innovative Medicines
Ubicación
Eslovenia
Sitio
Ljubljana
Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.
Functional Area

Technical Operations
Job Type
Full time
Employment Type
Regular
Shift Work
No
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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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