U NOVARTIS

Senior Project Manager

Job ID
REQ-10035002
Ene 02, 2025
India

Resumen

Working closely with the Medcomm Team across Franchise, this role acts as a Project management partner for Medcomm teams for an assigned Franchise or projects for Medical Communications MKS deliverables. This role leads the development, execution and management of assigned projects ensuring alignment with the Medcomm business objectives.

About the Role

Senior project Manager

Location – Hyderabad #LI Hybrid

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Key Responsibilities:

- Main POC for assigned Projects including Vendor Management, Financials and any other as appropriate.
- Full project lifecycle ownership, successful project delivery will include full implementation of project plan from initiation to completion.
- Manage all aspects of multiple projects within assigned portfolio to ensure overall delivery of tactics.
- Establish practices, templates, tools, and partnerships to expand and mature these capabilities for the organization.
- Working in collaboration with the different internal and external Stakeholders to drive the activities.
- Communicates clearly and frequently, Provides proactive recommendations with regards to Project management and Operations aspects
- Ensures timely, accurate all documentation and correspondence. Responsible for keeping Team Lead Delivery & Ops briefed on all Projects and activities assigned.
- Successfully serves as point of authority and/or source of advice for assigned projects.

Commitment to Diversity & Inclusion: :

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Essential Requirements:

- Minimum: Post Graduate Degree, ideally in science. Additional further education desirable preferable MBA.
- Minimum 7 years of experience of working with Medical Communications for either an agency or from within the pharmaceutical industry.
- Experience in healthcare communications environment preferable
- Extensive track record in Operations & Project Management
- High level of experience in digital solutions and innovation
- Significant openness to piloting new ideas.
- Experience in cross cultural work environment.

Desirable Requirements:

- Ability to lead projects of moderate to high complexity, strong teamwork, and collaboration skills.
- Ability to manage multiple priorities and a heavy workload.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: https://www.novartis.com/about/strategy/people-and-culture

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. https://www.novartis.com/careers/benefits-rewards

Commitment to Diversity and Inclusion:

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Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: https://talentnetwork.novartis.com/network.

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <u>https://www.novartis.com/careers/benefits-rewards</u>

División Operations Business Unit Innovative Medicines Ubicación India Sitio Hyderabad (Office) Company / Legal Entity IN10 (FCRS = IN010) Novartis Healthcare Private Limited Functional Area Research & Development Job Type Full time Employment Type Regular Shift Work No Apply to Job

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to <u>diversityandincl.india@novartis.com</u> and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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