

# Manager dobave tretjih dobaviteljev (m/ž/d) / Supply Operations Manager (m/f/d)

Job ID

REQ-10011123

juin 19, 2024

République de Slovénie

## Résumé

Location: Ljubljana #LI-Hybrid We are looking for a Supply Operations Manager, who will be working within the external supplier relationship team, taking responsibility for setting up and overseeing the implementation of an optimum purchasing plan in order to improve the customer service level, supplier production capacities, costs and inventory management, and monitoring the KPIs in the field of inventories. If you are seeking a challenging yet rewarding opportunity where you can make a significant impact, we encourage you to submit your application. Join our team of passionate individuals who are dedicated to pushing boundaries and shaping the future.

## About the Role

- At meetings with Contract Manufacturing Organizations (GMOs), discussing the NOSCCE standards and KPIs to ensure feedback information on performance and analysis of root causes, and to implement improvements. .
- Planning and conducting S&OP meetings with suppliers on the basis of the assessment of supplier segmentation.
- By performing inventory analysis, establishing how to increase the inventory turnover, reduce the volume of waste / write-offs, or optimize KPIs / customer service level.
- Designing and implementing supply chain models which support the business strategies able to adapt to the changing market conditions, new business opportunities or cost-cutting strategies.
- Participating in the coordination of technical changes, production line expansions, or introduction of new products to ensure an organized and timely transition of the production flow.
- Responsibility for tasks related to the execution of orders for products manufactured by external suppliers in scope.
- Setting up and overseeing an optimum supply plan in order to regulate the customer service level, production capacities of external suppliers, inventory level, and operational costs in accordance with the budget.
- Responsibility for timely execution of orders, including the organization and management of the physical dispatch of goods in collaboration with forwarding agencies.

## Essential Requirements:

- Minimum university (BSc) degree in natural & technical sciences or economic & social sciences.
- At least 3 years of working experience in a comparable position in supply chain.
- Excellent communication and team skills.
- Functional knowledge of English.

We are looking for responsible, objective-driven candidates who value collaboration, teamwork and are open to new challenges and expanding their knowledge and expertise.

We offer temporary contract, with 6 month of probation period for supply chain projects, work in a dynamic environment, knowledge and experience sharing within the global Novartis system.

You are kindly invited to submit your application in English language, including CV.

### **Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive in Slovenia:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

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For Slovenia:

Lokacija: Ljubljana #LI-Hybrid.

Iščemo Managerja nabave tretjih dobaviteljev, ki bo odgovoren za odnose z zunanjimi dobavitevji odgovoren za postavitev in nadzor nad izvajanjem optimalnega nabavnega plana s ciljem izboljšanja stopnje servisiranja kupcev, dobaviteljevih proizvodnih kapacitet, stroškov in obvladovanje zalog in spremeljanje kazalcev uspešnosti na področju zalog.

Če iščete izzivov polno, a hkrati nagrajujočo priložnost, kjer lahko ustvarite pomemben vpliv, vas vabimo, da oddate svojo prijavo. Pridružite se naši ekipi strastnih posameznikov, ki so predani premikanju meja in oblikovanju prihodnosti.

### **Vaše ključne odgovornosti:**

- Priprava in izvedba S&OP sestankov z dobavitelji v skladu s predpisano frekvenco določeno na podlagi segmentacije dobavitelja. Ključni namen S&OP sestankov je obravnava NOSSCE in ostalih poslovnih kazalcev učinkovitosti z namenom uskladitev plana dobav, pridobitev povratnih informacij, uvedbe analize

primarnih vzrokov in možnih stalnih izboljšav. .

- Zagotovitev pravilnosti in pravočasnosti podatkov v orodju SUPER.
- Z analizo zaloga zagotavljati boljši »turnover« zalog, zmanjšanje količine odpadkov / odpisov ali optimizacijo ključnih kazalnikov uspešnosti / izboljšanja storitev za kupce.
- Načrtovanje in izvajanje modelov oskrbe, ki podpirajo poslovne strategije, ki se lahko prilagajajo spremenjajočim se pogojem na trgu, novim poslovnim priložnostim, ali strategije za zmanjšanje stroškov.
- Sodelovanje pri koordinaciji tehničnih sprememb, širitev produktnih linij ali uvedb novih izdelkov za zagotavljanje urejenega in pravočasnega prehoda pretoka proizvodnje.
- Odgovornost za naloge v zvezi izpolnjevanjem naročil za izdelke, ki se proizvajajo pri zunanjih dobaviteljih v okviru pristojnosti.
- Odgovornost za vzpostavitev in nadzor optimalnega načrta oskrbe z namenom uravnavati nivo storitev za kupce, proizvodne zmogljivosti pri zunanjih dobaviteljih, nivo zaloga in stroškov delovanja v skladu s proračunskimi sredstvi.
- Odgovornost za pravočasno izvedbo naročil, vključno z organizacijo in vodenjem fizične odpreme blaga v sodelovanju s špediterji.

#### **Vaš doprinos k delovnem mestu:**

- Vsaj visokošolska stopnja izobrazbe naravoslovnotehnične ali ekonomskodružboslovne smeri
- Najmanj 3 leta izkušenj na primerljivem delovnem mestu v oskrbovalni verigi (supply chain).
- Odlične komunikacijske in timske sposobnosti.
- Aktivno znanje angleškega jezika.

Pričakujemo odgovorne, komunikativne sodelavce, usmerjene k tiskemu delu in doseganju rezultatov. Sodelavce, ki so pripravljeni sprejemati nove izzive in stremijo k širitvi svojega znanja.

Ponujamo zaposlitev za določen čas enega leta, delo v dinamičnem okolju, izmenjavo znanj in izkušenj znotraj družbe Novartis ter redno strokovno izpopolnjevanje.

Prijave z življenjepisom v angleškem in slovenskem jeziku lahko oddate preko spletne povezave.

#### **Zakaj Novartis?**

Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>

#### **Kaj nudimo:**

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilaganja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

#### **Predani smo raznolikosti in vključenosti**

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Pridružite se naši mreži Novartis:** V kolikor se ne prepoznate v zgornjem opisu delovnega mesta, vas

vabimo, da se vpišete na spodnji povezavi v Novartisovo bazo talentov saj lahko tako vašo vlogo upoštevamo za podobne pozicije v prihodnosti: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:  
<https://talentnetwork.novartis.com/network>

Division

Operations

Business Unit

Innovative Medicines

Emplacement

République de Slovénie

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Opérations techniques

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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