

# Senior Financial Reporting and Accounting Specialist

Job ID

REQ-10013908

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## Résumé

Senior Financial Reporting and Accounting Specialist will be responsible for managing and coordinating all aspects of Technical Accounting with the goal of delivering robust technical expertise to decision making and transactional planning and recording. Analyzing the financial impact under Novartis Accounting Manual and IFRS of contracts and significant transactions in different territories, including the creation and review of accounting memos, being a business partner of FRA for the discussion and conclusion of technical accounting matters, development of trainings that reinforce the technical knowledge of the team and stakeholder management between NOCC (Novartis Corporate Center) and local teams.

## About the Role

### Key Responsibilities:

Your responsibilities include, but are not limited to:

- Providing Technical Accounting direction across the Novartis Organization for the region, starting from the negotiation of local BD&L and other complex / significant including new innovative product launches through the reporting of such transactions while ensuring that the transactions are appropriately documented in accordance with the Novartis Accounting Manual (NAM), and the requirements of the Novartis Financial Controls Manual are met
- Lead the development and implementation of significant transactions processes across the Region, including review and preparation of accounting position papers, technical accounting guidance, identification of significant contract in accordance with Novartis Policies
- Responsible for communicating and collaborating regional Technical Accounting matters within the regional Financial and with cross-functional teams
- Manage the correct and timely implementation of Financial, Reporting and Accounting processes, standards and policies (i.e.: Sarbanes-Oxley (SOx) Act and Novartis Financial Control Manual (NFCM)) and ensure adherence and compliance
- Ensure compliance of daily accounting procedures, develop and support standardized reporting processes and present focused analysis of financial information (monthly, quarterly and annual data) in accordance with IFRS and NAM.

### Essential Requirements:

- Bachelor's degree required or equivalent working experience in accounting.
- Relevant years of experience in accounting under IFRS

- Experience in the technical accounting and documentation of technical memos under IFRS or financial audit experience
- Experience in Stakeholder Management and strong communication skills as this role will require constant communication and dealings with our business users, partners, and counterparts in other regions.
- Ongoing or completed professional qualification ACCA/CPA/CIMA

**You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Employee Shares Purchase Plan.

Find out more about Novartis Business Services: <https://www.novartis.cz/>

**Why Novartis:**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

**Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to <[di.cz@novartis.com](mailto:di.cz@novartis.com)> and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

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