

Associate Director Operational Excellence

Job ID
REQ-10018717
Aoû 19, 2024
Etats-Unis

Résumé

Location: Durham, NC This senior role will support and drive business initiatives that pertain to the Cell and Gene Therapy Organization in our Process Development units. In doing so, he/she will develop tools to track and report progress in key milestones while interfacing with internal and external stakeholders. In scope are global initiatives, business processes, site operations, budgetary requirements, and assigned units people culture initiatives/strategies. This role will serve as a strategic partner and advisor for their representative teams tasked with developing timelines and resource planning from early development to commercial launch. The ideal candidate will have in-depth knowledge of business processes and general CMC development. This role will report to Head of Gene Therapy, Process Development and be a contributing member to several cross-functional committees with visibility to the entire cell and gene therapy portfolio.

About the Role

Your Key Responsibilities:

- Drive activities related to business strategies and operations, including project planning, execution, and implementation.
- Translate business priorities into operational deliverables to achieve department and functional goals. Drive and track business performance metrics with monthly reporting.
- Work cross-functionally to identify opportunities to build new processes and systems, streamline existing ones, and execute implementation plans.
- This candidate will be responsible for analyzing business cases related to operations efficiency, associated costs, and risks/benefits.
- Support CMC portfolio planning, including resource planning and capacity assessments.
- Support internal and external collaborations and partnerships driven by technical engagement.
- Champion continuous improvement initiatives, project scoping and chartering, and change management within unit to improve the efficiency and effectiveness of the organization.
- Manage department meetings and governance forums, including preparation of meeting agendas, distribution of minutes, and tracking outcomes and deliverables.

Role Requirements:

- Bachelor's Degree in Finance, Business, Biotech, Chemical Engineering, Biology, or Chemistry or related field
- Masters, PhD, or MBA will be an advantage
- 5+ years of experience in business management, CMC development, or Biotech Operations within the pharmaceutical or biotech industries,
- Strong Business Acumen

- Comfortable working with ambiguity. This role will have led strategic planning in a fast-paced organization and have a record of success bringing structure to environments with change and uncertainty.
- Demonstrated competency in development and analysis of long-term strategic plans
- Excellent facilitation, presentation, communication skills. Comfortable navigating/influencing all levels / groups of functional leaders through complex agendas toward the right discussion outcomes.
- Ability to objectively analyze options, risks, trade-offs and have good problem-solving approach
- Applies technical expertise in business operations and contributes to the development of new concepts, techniques, and standards
- Highly collaborative with outstanding communication and relationship management skills, high emotional intelligence

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to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

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Novartis Compensation and Benefit Summary: The pay range for this position at commencement of employment is expected to be between \$166,400- \$249,600/year; however, while salary ranges are effective from 1/1/24 through 12/31/24, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

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The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division

Development

Business Unit

Innovative Medicines

Emplacement

Etats-Unis

Site

Durham

Company / Legal Entity

U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area

Recherche & Développement

Job Type

Full time

Employment Type

Regular

Shift Work

No

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