

# Novartis Operation Corporate Center (NOCC) Mexico City Head

Job ID  
REQ-10024841  
nov 19, 2024  
Mexique

## Résumé

Novartis Corporate Centers (NOCCs) are vital to Novartis' objectives, serving as talent hubs that facilitate collaboration, innovation, and high performance. Approximately 12-15% of the company's workforce is based in NOCCs, which are situated in six cities: Mexico City, Ljubljana (recently added), Dublin, Prague, Hyderabad, and Kuala Lumpur. These centers accommodate large teams across various business units and global functions, including Global Business Solutions, Global Drug Development, Data Digital and Information Technology, Finance, People & Organization, Procurement, Quality, Supply Operations, Ethics, Risk & Compliance, and more.

The Head of Novartis Corporate Center Mexico City holds a significant role as the leader of one of the six corporate centers. Positioned near two major markets, USA and Latin America and Canada Region, this center brings together exceptional talent, a drive for high performance, a collaborative culture, diverse business units and functions, leadership capabilities, an innovation ecosystem, and economic benefits for the enterprise. The role entails providing leadership direction to a multi-divisional and multi-functional site and overseeing all aspects of the site strategy. The goal is to enhance enterprise value by translating our strategy into action and positioning Novartis as a visible brand characterized by innovation, disruption, and value generation. The role holder is a member of the Novartis Corporate Center Mexico City Leadership Team ship Team and the Novartis Mexico Country Leadership Team.

## About the Role

### Major accountabilities:

- Leadership of multi-divisional, multi-functional and multi-cultural Novartis Corporate Center in Mexico City, Mexico which is home to over 1,400 employees from various divisions and functions.
- Responsible for providing strategic direction, promoting growth, leadership development, executive committee engagement, capability development, One Novartis collaboration, competitiveness, reputation, managing risk and external industry / government interface for the entire center.
- Build 3-5 year strategic plan and annual plan jointly with the Site Leadership Team, driving the annual plan process concurrent with global planning cycles
- Engage with senior executives such as Executive Committee and their leadership teams to pursue the site capability and enterprise value development opportunities.
- Performance on productivity and competitiveness, measured against internal goals and external benchmarks.
- Manage relevant risk, compliance and controls environment and local statutory requirements on all areas

of operations.

- High employee engagement, engagement surveys, bolstering successful people initiatives, supporting strategic growth, retention and development of employees as planned
- Ensuring continued investment in activities that promotes strong brand equity of Novartis as an employer of choice. Driving initiatives that support strong reputation and positioning of Novartis internally and externally. Engage with external eco-system, including peer companies, innovators, institutions, and local government to progress on the strategic agenda.
- Achieve USD Budget for Site Operations; overall responsibility monitoring for financial compliance (Management Authority Limits signatory) and adherence to budgets
- Build and maintain collaborative relationships with current and emerging external partners in pursuit of innovation in current and emerging NOCC capability areas.

### **Minimum Requirements:**

#### **Work Experience:**

- 10+ years of proven operational experience in business leadership, technology leadership or business services leadership in global organizations
- Experience heading Global Capability Centers will be an advantage
- Excellent stakeholder management skills
- Proven track record of attracting talent and building high performing teams
- Track record of driving organization change and successfully managing large scale transformations including operating models, technology and business services
- Proven experience working with a range of solution delivery partners and methodologies
- Previous experience leading innovation, delivery and global transformation programs
- Proven experience leading multifunctional projects across locations preferably US and LATAM

#### **Skills:**

- Business Development.
- Business Strategy.
- innovation oriented.
- Cross-Functional Collaboration.
- Cross-Functional Team Leadership.
- Strong Influencing Skills.
- Inspirational Leadership.
- Negotiation Skills.
- Manage senior stakeholders
- Strategic Partnerships.

#### **Languages :**

- English.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Emplacement

Mexique

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Gestion commerciale et générale

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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