

# Business Data Migration Expert - Procurement/Finance

Job ID

REQ-10034218

déc 19, 2024

République tchèque

## Résumé

We are looking for a Business Data Migration expert for Finance/Procurement on the LDC ERP program to help us ensure that data is delivered in line with global, deployment, and country-specific requirements and timelines. The expert will be responsible for overseeing data migration activities within their scope during a deployment (above-country level). This includes managing data objects such as GL, AP, AM, VM, and PO in both Direct and Indirect Procurement. Additionally, they will act as the functional Single Point of Contact (SPoC) for data migration on the assigned objects for each release.

## About the Role

### Key Responsibilities:

- Perform or ensure data cleansing tasks are completed on time
- Complete data collection for manual/construction objects on time
- Work together with IT counterparts to prepare value mappings
- Create and maintain master lists if applicable for assigned objects
- Provide business insights and information to technical teams for extraction and conversion from the legacy system(s) for assigned data objects
- Work together with IT team and country Business Data Owners to identify objects in scope for country
- Ensure data readiness & verify quality throughout data journey for assigned data objects
- Verify that data is fit for purpose (incl. alignment with internal/external stakeholders)
- Approve upload files before and after load for all assigned data objects (including formal approval)
- Perform manual (type-in) data loads into target clients where applicable for assigned objects
- Perform dual maintenance
- Execution and approval of data verification scripts
- Act as SPoC for assigned objects as part of defect management process during Hypercare

### Essential Requirements:

- Strong Excel Skills
- 5+ years in country & global roles
- ERP SAP project implementation experience
- Strong knowledge about the business processes in the area of procurement

**Desirable Requirements:**

- Data Migration experience preferred
- Bachelor or Master degree preferred

**You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Car Allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

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Operations

Business Unit

CTS

Emplacement

République tchèque

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1

Hyderabad (Office), Inde

Functional Area

BDL et planification stratégique

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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