Production Master Data Manager

Job ID
REQ-10013929
Lug 05, 2024
India

Sommario

The Production Master Data Manager (PMDM) supports GCS Planning and enables Primary and Secondary Packaging by setting up Recipes, BOMs and Production Versions in SAP. The PMDM ensures Line Function Quality by executing LU2 checks. Has operational end to end responsibility for assigned activity. Leads and manages all project and local network activities and participates in cross-functional teams.

About the Role

Your responsibilities will include, but are not limited to:

- Creates entire Bill of Materials & Master Recipe for clinical studies and stability studies, including selection of primary packaging material and management of alternative Bill of Materials
- Updates and performs checks of Master recipes or Bill of Materials in case of changes.
- Describes the process and answer questions regarding Bill of material / recipe creation/change process during internal/external inspections.
- Performs GMP conform documentation of above-mentioned activities. Supports Tactical planner, SCM, CTSM, Purchasing, CLM in selectin. the most efficient packaging design
- Coordinates with Tactical planner, Operational Planner and Supply Chain Manager ensuring on time quality check and availability of Bill of materials / master recipes for planning purposes and packaging activities.
- Meets quantity, quality and timelines of all assigned tasks. Collects data for KPIs in affected area. Maintains packaging material library.
- Proactively communicate key issues and any critical topic in a timely manner to the appropriate management level and to/or any other relevant project team members. Interpret results, evaluate data, draw conclusions and report back to team and management.
- Give guidance to team members. Provide coaching and technical training as subject matter expert or recognized technical expert. Act as mentor for junior and senior associates.
- Monitor and report Key Performance Indicators (KPI) and performance measures to enable strategic objectives to be met, or corrective action to be taken.

Minimum Requirements:

·>5 years of practical experience in chemical / pharmaceutical industry or > 3 years of experience in field of expertise

·Degree in science, engineering or equivalent. Good expertise in related field.

·Good knowledge about the Drug Development process

·Basic project management, good organization and planning skills

·Knowledge of relevant regulations (e.g. GMP, HSE etc.) and Novartis specific standards.

·Demonstrates problem-solving and idea generation skills.

·Good presentation skills

·Fundamental Leadership skills.

·Very good communication, negotiation and interpersonal skills. Ability to work in interdisciplinary teams.

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IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No
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