

# P2P Digital & Technology Coordinator

Job ID

REQ-10015343

Ago 23, 2024

Repubblica Ceca

## Sommario

To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FRA process/ area/ technology

## About the Role

### About the role:

To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FRA process/ area/ technology

### Key Responsibilities:

- Share expertise related to P2P systems landscape and company digital agenda, facilitate feedback to and from stakeholders on how to create business value with P2P/S2P technology solutions
- Act as a bridge between the Switzerland P2P Business Partner Team, Data & Digital RE, IT, e-Invoicing and End-Users (business & accountants)
- Act as the super-user for Continuous Improvement management process, drive UAT testing for system enhancements and implementations, support complex issues resolution and user/access management related to the P2P process for Switzerland
- Key driver in the successful the implementation of the new generation of SAP/ARIBA enterprise assets (e.g. ARIBA Guided Buying, VIM) for the Swiss Novartis entities
- Focus on increasing process robustness, efficiencies & product quality
- Develop a quick understanding of the new systems, digital technologies and how to apply them to our businesses & promote fast adoption - Develop ideas into change

### Key Requirements:

- Experience in P2P area
- University degree in business administration, finance, or computer science.
- Proficiency in English (written and spoken); other EU languages are a plus
- Experience with SAP

- Project management experience

### **You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

### **Benefits and rewards:**

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### **Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Divisione

Finance

Business Unit

CTS

Posizione

Repubblica Ceca

Sito

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Audit e finanza

Job Type

Full time

Employment Type

Regular

Shift Work

No

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