

Project & Site Procurement Manager

Job ID
REQ-10019438
Ago 18, 2024
Cina

Sommario

Support Novartis Magic factory project to ensure project smooth completion.

About the Role

Key Responsibilities

- Develops and implement project procurement strategy, which is aligned with global strategy and project plan. Work with project team to the facilitate achievement of project and maxim-ize project saving.
- Ensure all procurement activities are in accordance with Novartis Pro-curement policy and procedure, fostering the highest professional and eth-ical standard.
- Engages and manage relationship with project manager and project team.
- Evaluate external supplier to delivery high quality service and goods.
- Identify and set up purchasing project plan according to project timeline, and push project on the time.
- Management supplier selection, Competitive sourcing, purchasing con-tracts, on-board supplier, which secure a continuous competitive position and on-time delivery for project.
- Report Procurement data and progress to project Steering Committee and global, and cooperate with project controller to prepare project cost report.
- Ensure Novartis team member to join the clarification to imported purchas-ing activity, engagement with final decision during purchasing activity
- Implementation and continuous improvement and innovation of pro-curement best practice, system and practice.
- Identify and control procurement risk to be business continuity.

Essential Requirements:

- Bachelor's degree above
- Fluent in oral and written English and Chinese
- 4-5 years purchasing experience in multinational Pharmaceutical Company. Chinese local (pharma) market as beneficial experience

- Large Investment Project purchasing experience.
- Teamwork spirit, Integrity honest, Focus on quality and pay attention to details.
- Good at effective interpersonal communications.
- Customer focus & business awareness.
- Familiar with SAP or other ERP system.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

(Global Link – if something more country specific please use) (Editable Section unique to each country/function – share what you can)

Accessibility and Accommodation:

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>. You can follow us via Novartis Recruitment WeChat Official Account and Novartis Recruitment WeChat Video Account.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Business Unit
Innovative Medicines
Posizione
Cina
Sito
Changping County (Beijing)
Company / Legal Entity
CN06 (FCRS = CN006) Beijing Novartis Pharma Co., Ltd
Functional Area
procurement
Job Type
Full time
Employment Type
Regular
Shift Work
No
[Apply to Job](#)

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

```
iframe{ width: 100%; margin-top: 3rem; } @media screen and (max-width: 767px){ iframe{ height: 30vh !important; } } @media screen and (min-width: 768px){ iframe{ height: 34vh !important; } }
```

Job ID
REQ-10019438

Project & Site Procurement Manager

[Apply to Job](#)

Source URL: <https://www.adacap.com/careers/career-search/job/details/req-10019438-project-site-procurement-manager>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
3. <mailto:diversityandincl.china@novartis.com>
4. <https://talentnetwork.novartis.com/network>
5. <https://www.novartis.com/about/strategy/people-and-culture>
6. <https://talentnetwork.novartis.com/network>
7. <https://www.novartis.com/careers/benefits-rewards>
8. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Changping-County-Beijing/Project-3/4

--Site-Procurement-Manager_REQ-10019438

9. <mailto:diversityandincl.china@novartis.com>

10. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Changping-County-Beijing/Project-
--Site-Procurement-Manager_REQ-10019438