

# Manager nabave tretjih dobaviteljev (m/ž/d) / Supply Operations Manager (m/f/d)

Job ID  
REQ-10027266  
Nov 14, 2024  
Slovenia

## Sommario

Location: Ljubljana #LI-Hybrid

We are looking for a Supply Operations manager who will be responsible to successfully manage the operational execution of 3rd party company sales (additional activities compared to internal production) within the CDMO organization. The Supply Operations manager provides the framework for successful project execution and efficiency improvements for this process.

If you are seeking a challenging yet rewarding opportunity where you can make a significant impact, we encourage you to submit your application. Join our team of passionate individuals who are dedicated to pushing boundaries and shaping the future.

## About the Role

### Job Description

- Planning and conducting supply related meetings with cross-functional stakeholders.
- By performing inventory analysis, establishing how to increase the inventory turnover, reduce the volume of waste / write-offs, or optimize KPIs / customer service level.
- Designing and implementing supply chain models which support the business strategies able to adapt to the changing market conditions, new business opportunities or cost-cutting strategies.
- Participating in the coordination of technical changes, production line expansions, or introduction of new products to ensure an organized and timely transition of the production flow.
- Responsibility for tasks related to the execution of orders for products manufactured for external customers in scope.
- Setting up and overseeing an optimum supply plan in order to regulate the customer service level, production capacities, inventory level, and operational costs in accordance with the budget.
- Responsibility for timely execution of orders, including the organization and management of the physical dispatch of goods in collaboration with internal stakeholders.
- Maintaining the relevant design parameters and master data (e.g. MOQ, time frames, order frequency) for active selection in close cooperation with the local master data management.

### Essential Requirements:

- Minimum university (BSc) degree in natural & technical sciences or economic & social sciences.
- At least 5 years of working experience in a comparable position in supply chain.

- Excellent communication and team skills.
- Functional knowledge of English.

We are looking for responsible, objective-driven candidates who value collaboration, teamwork and are open to new challenges and expanding their knowledge and expertise.

We offer a permanent contract, with 6 month of probation period for supply chain projects, work in a dynamic environment, knowledge and experience sharing within the global Novartis system.

You are kindly invited to submit your application in English language, including CV.

### **Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive in Slovenia:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

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For Slovenia:

Lokacija: Ljubljana #LI-Hybrid.

Iščemo Managerja nabave tretjih dobaviteljev, ki bo odgovoren za uspešno upravljanje operativnega izvrševanja prodaje pri tretjih dobaviteljih (dodatne dejavnosti v primerjavi z notranjo proizvodnjo) v okviru organizacije CDMO. Manager nabave tretjih dobaviteljev zagotavlja okvir za uspešno izvajanje projektov in izboljšave učinkovitosti tega procesa.

Če iščete izzivov polno, a hkrati nagrajujočo priložnost, kjer lahko ustvarite pomemben vpliv, vas vabimo, da oddate svojo prijavo. Pridružite se naši ekipi strastnih posameznikov, ki so predani premikanju meja in oblikovanju prihodnosti.

### **Vaše ključne odgovornosti:**

- Načrtovanje in izvajanje sestankov, povezanih z oskrbo.

- Izvajanje analiz zalog, z namenom ugotoviti, kako povečati optimizirati zaloge, zmanjšati količino odpadkov / odpisov ali optimizirati KPI-je / raven storitev za stranke.
- Sodelovanje pri usklajevanju tehničnih sprememb, razširitvah proizvodnih linij ali uvajanju novih izdelkov, da se zagotovi organiziran in pravočasen prehod v proizvodnji.
- Odgovornost za naloge, povezane z izvajanjem naročil za izdelke, ki so namenjeni zunanjim strankam.
- Nastavitev in nadzor optimalnega načrta oskrbe, da se uravnava raven storitev za stranke, proizvodne zmogljivosti, ravni zalog in operativni stroški v skladu z proračunom.
- Odgovornost za pravočasno izvedbo naročil, vključno s organizacijo in upravljanjem fizičnega odpreme blaga v sodelovanju z internimi zainteresiranimi stranmi.
- Vzdrževanje ustreznih določenih parametrov načrta in osnovnih podatkov (npr. najmanjše naročilo, časovni okviri, pogostost naročanja) za aktivno izbiro v tesnem sodelovanju z lokalnim upravljanjem osnovnih podatkov.

### **Vaš doprinos k delovnem mestu:**

- Vsaj visokošolska stopnja izobrazbe naravoslovnotehnične ali ekonomskodružboslovne smeri.
- Najmanj 5 leta izkušenj na primerljivem delovnem mestu v oskrbovalni verigi (supply chain).
- Odlične komunikacijske in timske sposobnosti.
- Aktivno znanje angleškega jezika.

Pričakujemo odgovorne, komunikativne sodelavce, usmerjene k timskemu delu in doseganju rezultatov. Sodelavce, ki so pripravljeni sprejemati nove izzive in stremijo k širitvi svojega znanja.

Ponujamo zaposlitev za nedoločen čas, delo v dinamičnem okolju, izmenjavo znanj in izkušenj znotraj družbe Novartis ter redno strokovno izpopolnjevanje.

Prijave z življenjepisom v angleškem in slovenskem jeziku lahko oddate preko spletne povezave.

### **Zakaj Novartis?**

Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>

### **Kaj nudimo:**

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

### **Predani smo raznolikosti in vključenosti**

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Pridružite se naši mreži Novartis:** V kolikor se ne prepoznate v zgornjem opisu delovnega mesta, vas vabimo, da se vpišete na spodnji povezavi v [Novartisovo](#) bazo talentov saj lahko tako vašo vlogo upoštevamo

za podobne pozicije v prihodnosti: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Divisione

Operations

Business Unit

Innovative Medicines

Posizione

Slovenia

Sito

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Alternative Location 1

Prague, Repubblica Ceca

Alternative Location 2

Warsaw, Polonia

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regulär

Shift Work

No

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Job ID

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4. [https://novartis.wd3.myworkdayjobs.com/de-DE/Novartis\\_Careers/job/Ljubljana/Manager-nabave-tretjih-dobaviteljev--m--d----Supply-Operations-Manager--m-f-d-\\_REQ-10027266-1](https://novartis.wd3.myworkdayjobs.com/de-DE/Novartis_Careers/job/Ljubljana/Manager-nabave-tretjih-dobaviteljev--m--d----Supply-Operations-Manager--m-f-d-_REQ-10027266-1)
5. [https://novartis.wd3.myworkdayjobs.com/de-DE/Novartis\\_Careers/job/Ljubljana/Manager-nabave-tretjih-dobaviteljev--m--d----Supply-Operations-Manager--m-f-d-\\_REQ-10027266-1](https://novartis.wd3.myworkdayjobs.com/de-DE/Novartis_Careers/job/Ljubljana/Manager-nabave-tretjih-dobaviteljev--m--d----Supply-Operations-Manager--m-f-d-_REQ-10027266-1)