

# Facilities Mechanic (Jr.-Sr. level)

Job ID  
REQ-10029071  
Nov 21, 2024  
USA

## Sommario

The Sr./Jr. Facilities Mechanic is responsible for performing a wide variety of activities following cGMPs and all safety regulations and oversees mechanical service calls and in-house repairs throughout facility and grounds, and determines necessary repair work.

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you. This is an onsite position.

Shift hours 2pm-12:30am 4- 10hr. shifts Wed.-Sat or Sun-Wed

## About the Role

### Major accountabilities:

- **Monitors work in one or more maintenance trades including electrical, HVAC, plumbing and routine equipment repair and installation of office fixtures.**
- **Acts as the interdepartmental liaison between the calibration team and the supported groups, coordinating scheduling issues, resolving calibration-related problems, and providing technical support, as required to all groups internal/external.**
- **Leads calibration program and repairs instruments, including troubleshooting of equipment and system malfunctions, ensuring compliance with good manufacturing practices (GMP).**
- **Provides technical training and guidance to staff members.**
- **Monitors and operates the Building Maintenance System (BMS).**
- **Responsible for timely execution and compliance for related PMs; supports department work order system program.**
- **Defines facility SOPs and other appropriate procedures to ensure high reliability of department documentation and procedures.**
- **Uses ability as a skilled specialist to contribute in development of concepts and techniques and to complete tasks in creative and effective ways.**
- **Works on assignments that are extremely complex in nature where independent action and a high degree of initiative are required in resolving problems and developing recommendations.**
- **Acts independently to determine methods and procedures on new assignments and may provide guidance and oversee the activities of other support personnel.**

### Requirements:

- HS Diploma and 4+ years' experience; or Associate's degree in a technical discipline or equivalent and 2+ years' experience preferably in GMP manufacturing
- Proficient in MS Office applications

- Ability to monitor BMS alarms/phone when on shift.
- Flexibility to accommodate all shifts on rotating basis every 4 months
- Must have the ability to work around laboratories, manufacturing areas and equipment, and must be able to regularly lift 10 - 20 lbs. and occasionally up to 50 lbs.
- Fluent in speaking / writing in English

The pay range for this position at commencement of employment is expected to be between \$34.95 and \$ 52.45 Hourly; however, base pay offered may vary depending on multiple individualized factors, including market location, job-related knowledge, skills, and experience. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors. You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

#LI-onsite

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients’ lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we’ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

### **EEO Statement:**

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

### **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Divisione  
Operations  
Business Unit  
Innovative Medicines  
Posizione  
USA  
Stato  
New Jersey  
Sito  
Morris Plains  
Company / Legal Entity  
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation  
Functional Area  
Strutture e amministrazione  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
[Apply to Job](#)

Job ID  
REQ-10029071

## **Facilities Mechanic (Jr.-Sr. level)**

[Apply to Job](#)

---

**Source URL:** <https://www.adacap.com/careers/career-search/job/details/req-10029071-facilities-mechanic-jr-sr-level>

### **List of links present in page**

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. <mailto:us.reasonableaccommodations@novartis.com>
5. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Morris-Plains/Sr-Facilities-Mechanic\\_REQ-10029071-2](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Morris-Plains/Sr-Facilities-Mechanic_REQ-10029071-2)
6. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Morris-Plains/Sr-Facilities-Mechanic\\_REQ-10029071-2](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Morris-Plains/Sr-Facilities-Mechanic_REQ-10029071-2)