

FRA Business Process & Adoption Lead

Job ID

REQ-10033340

Gen 16, 2025

Repubblica Ceca

Sommario

To coordinate and manage FRA OpS related LDC retrofit activities for region Europe ensuring that all relevant FRA teams have awareness of retrofit approach, roles and responsibilities and resource requirements. Further be key player in driving new ways of working in adoption of new tools and new business processes.

About the Role

Key Responsibilities:

- Design FRA retrofit approach framework in alignment with general LDC retrofit approach specifically
- Communication and sharing of retrofit approach
- Perform resource assessment activity for FRA at NOCC and country level to understand resource needs for retrofit
- Establish and maintain forums for end and super user community to drive knowledge development and retention across system and tools (from LDC)
- Support standardization in processes and optimize ways of working within LDC framework across FRA
- Develop, Execute and monitor retrofit plans for all coming retrofit waves for FRA region Europe
- Be focal point for coordinating retrofit hypercare activities between local retrofit leads, NOCC and country FRA and IT

Key Requirements:

- Finance process end to end understanding and background
- SAP knowledge
- Bachelor's degree or master's degree
- Proven project management skills
- Well developed Communication skills, high stakeholder management skills
- Structured in managing tasks and activities, Ability To Influence Key Stakeholders.
- Process Optimization tool understanding (BPM/Kaizen/LEan/Six Sigma...).

You'll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation Allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

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Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to inclusion.switzerland@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Divisione

Finance

Business Unit

CTS

Posizione

Repubblica Ceca

Sito

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Audit e finanza

Job Type

Full time

Employment Type

Regular

Shift Work

No

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